



# Lavon City Council

## Work Session - Regular Meeting

P.O. Box 340 ~ 120 School Rd.  
Lavon, TX 75166  
Ph. (972) 843-4220 ~ Fax (972) 843-0397

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### LAVON CITY HALL

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July 19, 2016

6:00 PM

#### NOTICE OF ATTENDANCE

**NOTICE** is hereby given that members of the Lavon Economic Development Corporation, Lavon Planning and Zoning Commission, Parks and Recreation Board, Infrastructure and Facilities Commission and Tax Increment Financing Zone #1 Board may be in attendance at this Lavon City Council Meeting.

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- I. PRESIDING OFFICER TO CALL THE WORK SESSION OF THE LAVON CITY COUNCIL TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.**
- II. PRESIDING OFFICER TO LEAD THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**
- III. INVOCATION**
- IV. WORK SESSION**  
Discussion of the Proposed General Fund Budget for Fiscal Year 2016-2017 (Teske)
- V. PRESIDING OFFICER TO CALL THE REGULAR MEETING OF THE LAVON CITY COUNCIL TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.**
- VI. CITIZENS COMMENTS**  
Citizens, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for action.
- VII. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**  
Members of City Council have the opportunity to notify others of community events, functions and other activities.
- VIII. CONSENT AGENDA**
  - A. Minutes of the July 5, 2016 Meeting.\* (Dobbs)
  - B. Resolution No. 2016-07-03 authorizing the Mayor to enter into an Interlocal Jail Services Agreement with Collin County for the continuation of the provision of jail services pursuant to the 2003 Interlocal Agreement.
- IX. STAFF REPORTS**
  - A. Interim City Secretary – Outlook
  - B. Police Department – Chief Jones to discuss the recent attacks on police officers nationwide and how they impact local law enforcement
  - C. Fire Department -- A/C at the Fire Station; Calls increasing (Grass fires, HRE) – Recommendations; Advanced Cardiac Life Support (ACLS) - Planning for 2017
  - D. Public Works Department – Routine mowing; picking up trash; Responding to code complaints



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### **X. PUBLIC HEARING**

- A. Teen Curfew Ordinance – receive input regarding the continuation of the juvenile (teen) curfew ordinance.
1. Presiding Officer to open the Public Hearing.
  2. Presiding Officer to open floor to Public Comment for or against the application.
  3. Presiding Officer to close floor to Public Comment.
  4. Presiding Officer to close the Public Hearing.

Reconvene into the regular meeting.

### **XI. CONSIDERATION AND ACTION**

- A. City Council to consider and act on Ordinance 2016-07-03, an ordinance adopting the Budget Amendment #3 for fiscal year 2015-2016 to amend the Economic Development Corporation Budget. (Wright)
- B. Consideration and action regarding Resolution No. 2016-07-04 selecting a proposal for a storm siren warning system and directing that a contract be prepared. (Scott)
- C. Consideration and action regarding Board and Commission Appointments: Planning & Zoning Commission. (Teske)

### **XII. DISCUSSION**

- A. Discussion regarding a proposed ordinance to establish outdoor burn regulations (Scott)

### **XIII. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**

Council Members and staff may request items be placed on a future agenda or request a special meeting be called.

- A. Proposed Budget Calendar

### **XIV. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

#### Notes to the Agenda:

1. Items marked with an \* are consent items considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to retire into executive session under Sections 551.071 – of the Texas Open Meetings Act concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-843-4220 two working days prior to the meeting so that appropriate arrangements can be made.



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This is to certify that I Kim Dobbs, Interim City Secretary for the City of Lavon, posted this Agenda on the glass of the front door of the City Hall, facing the outside, the City's website at [www.cityoflavon.com](http://www.cityoflavon.com) and on the City Hall bulletin board, on or before 7:00 PM on July 15, 2016.

Kim Dobbs, Interim City Secretary

Removed from posting this \_\_\_\_\_ day of July, 2016 at \_\_\_\_\_ a.m. / p.m.

\_\_\_\_\_  
Kim Dobbs, Interim City Secretary



## Lavon City Council Meeting Agenda Brief

**Meeting: July 19, 2016**

**Item: IV**

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**Item:**

Discussion of the General Fund Budget

**Background:**

The worksheet presented is a preliminary draft of the general fund budget for fiscal year 2016-17 (FY 16-17). The general fund contains the resources and expenditures that encompass essentially all City operations.

The worksheet generally assumes the same levels of service and staffing that were approved for FY 16-17 and tracks the Outlook in format.

Staff requests for approval of additional items in the budget may be presented at the meeting.

If there are any questions regarding the budget worksheet, please contact Kim Dobbs at 972-843-4220 or [kim.dobbs@cityoflavon.org](mailto:kim.dobbs@cityoflavon.org) or Mayor Teske at [mayor.teske@cityoflavon.org](mailto:mayor.teske@cityoflavon.org).

**Attachments:** Preliminary General Fund Budget – Worksheet

July 15, 2016

City of Layton General Fund  
FY 16-17 Budget Worksheet

Item	2015 - 2016 Adopted Budget	2015-16 AMENDED	2015-16 Projected Outlook - JUNE	2016-17 PROPOSED	NOTES
<b>INCOME</b>					
Enterprise Income Transfer					
Solid Waste Fund Transfer	154,966	154,966	154,966	160,000	
Sanitary Sewer Fund Transfer	120,000		120,000	120,000	
Enterprise Income Transfer	274,966	274,966	274,966	280,000	
<b>Judicial Branch</b>					
Court fees	2,200	2,200	2,200	2,200	
Total Judicial Branch	2,200	2,200	2,200	2,200	
<b>Legislative Branch</b>					
Administrative Fee	10,000	18,000	18,000	18,000	
Banking Interest	1,050	550	641	641	
Late fees	22,000	20,000	20,000	20,000	
Photocopies	25	25	47	50	
Return of Equity Insurance	730	730	730	730	
Community Center/Pavilion Rental Fees	1,575	2,500	3,452	5,000	
Restitution	4,750	4,750	4,750	4,750	
Total Legislative Branch	40,130	46,555	47,620	49,171	
<b>Operations Division</b>					
Food Service Inspection Permits	3,410	3,710	3,875	3,875	
General Permit Fees	35,000	35,000	35,000	35,000	
New Building Permit Fees	75,000	98,000	98,000	150,000	
New Addition Building Permit Fees	90,000	24,000	24,000	0	
OS&SF Permit Fees	400	1,600	2,000	3,000	
PD Fines/Fees	70,000	73,000	73,000	75,000	
PD Warrant Fines/Fees	9,700	6,000	6,000	7,000	
Sale of Property	0	12,000	12,000	0	
SRO Contribution - Community ISD	18,596	18,596	18,596	25,020	1/2 salary cost and benefits; \$500 training
Total Operations Division	302,106	271,906	272,471	299,495	
<b>Prior Year Carryover</b>					
Prior Year Carryover FY 2014-2015 Funds	107,000	166,521	166,521	60,000	
Total Prior Year Carryover	107,000	166,521	166,521	60,000	
<b>Tax</b>					
Franchise Tax	111,000	111,000	111,000	120,000	
Property Tax (Tax Rate Unchanged)	1,006,000	1,006,000	1,006,000	1,154,145	\$1154145 per 7/14/16 CAD report
Sales & Use Tax	130,000	132,500	144,644	150,000	
Total Tax	1,247,000	1,249,500	1,261,644	1,424,145	
<b>TOTAL INCOME</b>	<b>1,973,402</b>	<b>2,011,548</b>	<b>2,025,422</b>	<b>2,115,011</b>	
<b>EXPENSE</b>					
<b>Judicial Branch</b>					
Credit Card Fees	1,775	1,775	1,775	1,775	
Jury Panel	150	150	150	150	
Health Insurance	3,246	3,246	3,246	7,200	Sue going from 1/2 to whole
Office Supplies	2,000	1,500	1,500	2,000	
Payroll - Municipal Court Staff	47,553	47,553	47,553	47,102	Sue going from 24 hr/wk to 32 hrs/wk; Barts going from 16 to 8 hrs/wk
Payroll - Judge	4,500	3,500	3,500	3,500	
Payroll - Prosecutor	4,500	3,500	3,500	3,500	

City of Lavon General Fund  
FY 16-17 Budget Worksheet

Postal Fees	450	450	450	450
Training	1,000	1,000	1,000	1,000
<b>Total Judicial Branch</b>	<b>65,184</b>	<b>62,685</b>	<b>62,684</b>	<b>66,677</b>
<b>Legislative Branch</b>				
Advertising, Notices & Publications	6,000	4,000	4,000	4,000
Cell Phone Stipend/City Phone - City Serv	477	477	506	477
Cell Phone Stipend/City Phone - Secretary	600	600	456	600
Computer / Computer Equip	2,875	6,000	5,808	4,000
CPA	2,000	2,000	2,000	2,250
Dues & Fees	1,500	1,500	1,681	2,000
Drinking Water/Gatorade All Depts	1,000	1,000	1,000	1,000
Elections	6,200	8,000	6,000	16,000 two elections
Health Insurance	19,480	19,480	20,021	28,800
Office Furniture	1,000	2,000	2,000	1,000
Building Supplies	2,000	2,000	2,000	2,000
Council Events	650	650	650	650
Office Equipment	6,500	6,500	6,500	5,000
Payroll - Administrative Staff	149,036	141,047	141,047	137,688
Community Center Monitors	3,500	4,000	4,000	5,000
Events	4,000	4,500	4,500	5,000
Postal Fees	250	250	250	250
Records Storage	1,392	1,392	1,393	1,400
Software	1,250	2,000	2,000	2,000
Training/Mileage	3,000	3,000	3,000	3,000
Electric	6,000	5,000	5,000	5,000
Natural Gas	4,000	3,500	3,500	3,500
Telephone	3,750	6,000	6,000	6,000
Uniforms	0	0	0	0
Water	500	500	600	750
<b>Total Legislative Branch</b>	<b>236,310</b>	<b>234,596</b>	<b>234,912</b>	<b>245,596</b>
<b>City Administrator's Office</b>				
Payroll - City Administrator	45,945	16,000	16,000	76,923
Cell Phone	900	200	200	900
Automobile Allowance	0	0	0	2,400
Health Insurance	6,494	1,100	1,100	7,200
<b>Total Administrator's Office</b>	<b>54,340</b>	<b>18,301</b>	<b>18,301</b>	<b>88,423</b>
<b>Operations Division</b>				
<b>Fire Services</b>				
Cell Phone	900	900	774	900
Emergency Service Equipment	22,502	22,502	22,751	22,502
Equipment Maintenance & repair	5,000	5,000	5,000	5,000
3" Fire Hose (5)	1,050	1,050	857	0
Fire Hose	1,250	1,220	1,220	3,500 combined w 3"
Fuel	5,000	4,000	4,000	4,000
Fire Marshal Dues & Fees	170	170	170	170
New Equipment:	0	0	0	0
Dir of Health & Life Safety	60,000	60,000	60,000	57,682
Health Insurance	6,494	6,494	5,411	7,200
NFPA Pump/Ladder Testing E2	450	450	375	450
Explorer Post Program	0	0	0	0
Part Time Personnel Stipend	22,000	22,000	22,000	61,150
Safety Fire Equipment	200	200	200	300
Graphics/Uniforms	800	800	800	800
Electric	1,800	2,500	2,500	2,500

City of Lavon General Fund  
FY 16-17 Budget Worksheet

Natural Gas	1,000	700	700	1,000	
Tornado Siren	0	70,000	70,000	0	complete in fy 15-16
<b>Fire Services Total</b>	<b>130,716</b>	<b>199,686</b>	<b>199,145</b>	<b>167,664</b>	
<b>Police Department</b>					
Audio Visual	1,800	1,800	1,800	1,800	
Cell Phone Staff	7,900	7,600	6,333	7,600	
Child Abuse Interlocal	1,500	1,500	1,500	1,500	
Cleaning	4,200	4,200	4,200	4,200	
Computers	6,500	6,500	6,500	4,500	replace and upgrade
Crime Prevention	1,800	1,800	1,800	1,800	NNO
Database Services	400	400	400	400	
Dispatch	17,729	17,729	17,729	24,998	Collin County increase
Dues & Fees	800	600	600	600	
Emergency Equipment	3,000	3,000	3,000	3,000	
Explorer Post Program	5,000	4,000	4,000	4,000	
Health Insurance	51,946	51,946	51,946	64,800	
Inmate Boarding	1,200	900	900	900	
Meals and Travel	600	500	500	500	
Mobile Internet	3,000	2,600	2,600	3,000	
Office Equipment	1,000	700	700	700	
Office Supplies	3,000	2,500	2,500	2,500	
Payroll - Police Services	449,213	418,110	418,110	425,497	
Police Equipment Repair/Replac	3,000	2,500	2,500	2,500	
Postal Fees	400	400	400	400	
Radio (City Band)	5,000	5,000	5,000	0	
Report Management System	1,600	1,500	1,600	5,000	national requirement - christmas
School Resource Expenses	500	500	500	500	
Software	2,000	2,000	2,000	2,000	
TLETS Management	7,500	7,500	7,500	6,500	wendor increase
Training	5,500	4,500	4,500	5,500	
Uniform	4,400	6,000	6,000	6,000	
Vehicle Cleaning	350	350	350	350	
Vehicle Fuel	22,000	17,000	17,000	20,000	
Vehicle Mtrc.	10,000	10,000	10,000	10,000	
Vests (Standard)	3,000	3,000	3,000	3,000	3 vests (5 yr life)
Electric	5,000	5,000	5,000	5,000	
Telephone	6,540	7,000	7,000	7,000	
3 Taxers	5,400	5,400	5,400	0	
Type Barricades III (6)	3,000	0	0	0	
Body Cams Grant Match	0	2,000	2,000	0	
<b>Police Department Total</b>	<b>853,428</b>	<b>613,835</b>	<b>612,629</b>	<b>629,445</b>	
<b>Public Works</b>					
Audio Visual	700	700	700	700	body cam code enforcement
Bear Creek Park/Eagle Pond / Field Impro	3,000	0	0	0	
Building Inspector	37,000	37,000	37,000	37,000	per contract 09/2015 to 09/2018 - per year
Cell Phone - DPW	800	800	727	800	
Cell Phone - Operator 1	800	800	762	800	
Cell Phone - Operator 2	800	700	471	800	
Code Enforcement supplies	1,000	1,000	1,000	1,000	
Food Service Inspector	2,500	2,000	2,000	2,500	
Grounds Maint	6,500	6,500	6,500	6,500	
Heavy Equipment Maint	5,000	5,000	5,000	5,000	
Meals & Travel	500	500	500	500	
MS4 Supplies	2,000	2,000	2,000	2,000	
Office Supplies	500	1,000	1,000	1,000	

City of Lavon General Fund  
FY 16-17 Budget Worksheet

Health Insurance	19,480	19,480	19,480	21,600
Payroll - Public Works	101,057	97,768	97,768	90,380
Payroll - Part Time / Seasonal	6,000	6,000	4,314	6,000
Postal Fees	1,000	1,000	1,000	1,000
Signage	10,000	9,000	9,000	9,000
State OSSF Fees	300	300	300	300
Street Lights	42,824	42,824	42,824	44,000
Street Repair/Misc	20,000	20,000	20,000	20,000
Mosquito Spraying	10,000	12,000	12,210	13,000
Tools	3,000	3,000	3,000	7,000
Training & Per Diem	4,000	4,000	4,000	6,500
Uniform	2,000	2,000	2,000	2,000
Vehicle & Equipment Fuel	8,000	6,500	4,490	6,500
Vehicle Maint.	5,000	4,000	4,000	4,000
PW Facility Rental	7,800	7,800	7,800	7,800
Fire Extinguishers	600	600	600	600
Gooseneck Trailer	5,000	5,000	5,000	0
Jet Machine Rental / Sewer	1,200	1,200	1,200	1,200
Boom Lift Rental	3,580	3,000	3,000	3,000
Computer / Computer Equip.	0	0	0	2,000
Public Works Total	323,941	303,472	299,646	304,480
Total Operations Division	1,108,085	1,115,993	1,111,420	1,101,589
Other Expenses				
Debt Service				
Copier Minc Contract	2,800	2,800	2,800	2,800
Pitney Bowes Contract	0	429	692	575
Tractor	4,017	4,017	4,017	0 paid off
Mower / Baling	5,000	5,000	4,963	4,963 Pmt 3 of 5
PW Truck	7,000	6,400	6,338	6,400 Pmt 2 of 4
Police Vehicle	17,000	17,000	17,000	18,042 Pmt 1 of 3
Police Vehicle Ram	0	17,000	17,000	16,663 Pmt 1 of 3
Police Vehicle (Tahoes)	32,557	32,557	32,557	0 paid off
Total Debt Service	68,374	85,203	85,367	49,473
Facilities				
Stage Fencing	800	0	0	0
City Hall - North & South doors	1,680	1,680	1,680	0
Solar Screens	2,500	2,500	2,500	1,000 FY 15-16; City Hall FY 15-17; ES
Office/Living Qtrs 24/7 FD	0	115,000	115,000	0 complete in FY 15-16
City Hall - Building Maint	16,100	16,100	16,100	10,000
Emergency Serv - Building Maint	14,500	19,500	19,500	10,000 replace AC at FD
Facilities Total	35,980	154,780	154,780	21,000
Fund Transfer				
TIF Fund Transfer (City Portion)	85,000	80,000	79,000	96,000 per Mark Stein - very preliminary #
Phase II Radios upgrade (establish fund)	50,000	20,000	20,000	20,000
Reserve Fund Transfer	14,542	-33,805	-33,805	0
Total Fund Transfers	149,542	66,195	65,195	116,000
Insurance				
Auto Liability	4,608	4,608	4,608	8,500 prelim estimates per TML-IRP
Auto Phys. Damage	2,460	2,460	2,460	3,500 prelim estimates per TML-IRP
Errors & Omissions	1,566	1,566	1,566	1,745 prelim estimates per TML-IRP
General Liability	669	669	669	697 prelim estimates per TML-IRP
Law Enforcement Liability	5,477	5,477	5,477	5,652 prelim estimates per TML-IRP



City of Lavon General Fund  
FY 16-17 Budget Worksheet

Mobil Equipment	282	282	282	310	prelim estimates per TML-IRP
Rent & Personal Property	1,632	1,632	1,632	1,812	prelim estimates per TML-IRP
Workers Compensation	13,402	13,402	13,402	18,061	prelim estimates per TML-IRP
<b>Insurance Total</b>	<b>30,116</b>	<b>30,116</b>	<b>30,116</b>	<b>38,277</b>	
<b>Outsourcing</b>					
Ambulance Service	21,534	13,366	13,366	13,522	
Animal Control	6,890	6,890	6,250	6,890	
Auditor	14,000	14,000	14,000	14,500	
Central Appraisal District	6,451	6,451	6,538	7,243	
City Civil Attorney	40,000	45,000	52,272	30,000	
City Engineer	8,000	18,000	18,000	5,000	
Consulting / Professional Services	0	2,000	2,000	0	
Fidelity Bond	200	200	200	200	
Information Technologies	21,923	18,000	18,000	20,000	
MS4 Permit Execution & Administration	3,000	5,000	5,000	25,000	Federal mandate
Tax Assessor/Collector	1,300	1,300	1,300	1,300	
TIF Administration	3,200	5,200	6,200	4,000	per Mark Stein
Sports Park Engineering	5,000	0	0	0	
Shredding Services	1,300	1,300	1,300	1,300	
<b>Outsourcing Total</b>	<b>132,598</b>	<b>137,507</b>	<b>144,426</b>	<b>128,755</b>	
<b>Payroll Taxes</b>					payroll taxes include judge, prosecutor, and temp pw
FICA	53,426	53,426	43,168	52,220	6.20%
Medicare	12,486	12,486	10,289	12,213	1.45%
Retirement - City Portion	39,162	39,162	33,277	45,858	5.52%
SUTA	189	189	3,156	3,500	
<b>Payroll Taxes Total</b>	<b>105,273</b>	<b>105,273</b>	<b>89,890</b>	<b>113,789</b>	
<b>Total Other Expenses</b>	<b>509,483</b>	<b>579,074</b>	<b>569,774</b>	<b>467,293</b>	
<b>TOTAL EXPENSE</b>	<b>1,973,402</b>	<b>2,011,649</b>	<b>1,997,091</b>	<b>1,963,578</b>	
<b>Net Surplus / Deficit</b>	<b>0</b>	<b>0</b>	<b>28,331</b>	<b>145,433</b>	This amount will change as budget discussions progress.



# **Lavon City Council Meeting**

## **Minutes**

### **July 5, 2016**

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**I. MAYOR TESKE CALLED THE MEETING CALLED TO ORDER AT 7:03 P.M. AND ANNOUNCED A QUORUM PRESENT**

Members Present: Mayor Chuck Teske  
Council Member Place 1, Vicki Sanson  
Council Member Place 2, Jason Kidd  
Council Member Place 3, Jason Arnold  
Mayor Pro Tem Place 4, Matt Childers  
Council Member Place 5, Mindi Serkland

Staff Present: Public Works Director Sonny Mancias  
Police Chief Mike Jones  
Director of Health and Life Safety Services Jon Scott  
Police Officer Bryce Hubbard  
Interim City Secretary Kim Dobbs

Legal Representative: Julie Fort

Commission and Board Members: Kay Wright, EDC  
Don Mauzy, P&Z  
Tom Ormsby, P&Z  
Jorge Calderon, P&R

**II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

**III. MAYOR TESKE GAVE THE INVOCATION**

**IV. CITIZEN COMMENTS**

Mayor Teske invited public comments. There were none.

**V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

No items were reported.

**VI. CONSENT AGENDA**

**A. Minutes of the June 21, 2016 Meeting**

**Motion:** Mayor Pro Tem Childers made a motion to approve the Minutes

**Second:** Council Member Kidd

**In Favor:** Mayor Pro Tem Childers, Council Members Arnold, Sanson, Kidd and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries



# **Lavon City Council Meeting Minutes July 5, 2016**

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## **VII. PUBLIC HEARING**

- A. Application of Mario Sinacola & Sons Excavating, Inc. for a Specific Use Permit to construct a Temporary Concrete Batch Plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage.**

Mayor Teske opened the public hearing at 7:06 p.m. and invited comments regarding the application. Les Foster, Director of Operations, Mario Sinacola & Sons Excavating Inc. presented the application and answered Council questions regarding the anticipated timeline, scope of the project, measures to address noise, dust and security. It was noted that a letter will be sent to the neighboring property owners in the vicinity and possibly in the city newsletter to notify the public of the temporary batch plant operation.

There being no additional comments, Mayor Teske closed the public hearing at 7:11 p.m.

## **VIII. CONSIDERATION AND ACTION**

- A. Consideration and action regarding Ordinance No. 2016-07-01 granting approval of the application of Mario Sinacola & Sons Excavating, Inc. for a Specific Use Permit to construct a Temporary Concrete Batch Plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage, providing severability and cumulative clauses and providing an effective date.**

P&Z Vice Chair Sanson reported that the Planning & Zoning Commission conducted a public hearing and considered the application at their July 5, 2016 meeting and voted unanimously to recommend approval.

**Motion: Council Member Sanson made a motion to approve Ordinance No. 2016-07-01, an ordinance granting approval of the application of Mario Sinacola & Sons Excavating, Inc. for a Specific Use Permit to construct a Temporary Concrete Batch Plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage, providing severability and cumulative clauses and providing an effective date.**

**Second:** Mayor Pro Tem Childers

**In Favor:** Mayor Pro Tem Childers, Council Members Arnold, Sanson, Kidd and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

- B. Consideration and action regarding Resolution No. 2016-07-01 designating certain officials as being responsible for, acting for and on behalf of the City in dealing with**



# **Lavon City Council Meeting**

## **Minutes**

### **July 5, 2016**

---

**Collin County, herein referred to as the “County”, for the purpose of participating in the Collin County Parks & Open Space Project Funding Assistance Program, hereinafter referred to as the “Program”; certifying that the City is eligible to receive program assistance; certifying that the City matching share is readily available; and dedicating the proposed Lavon Area Community Sports Park Land Expansion site for public recreational uses.**

Mayor Teske described the Collin County Parks and Open Spaces Project Funding Assistance Program and the proposed project. Mayor Teske noted that Collin County Commissioner Cheryl Williams encouraged the City to apply as 2016 may be the last program year in this funding package. Mayor Teske stated that in prior application cycles, the City had received grant funding for development of parks and open spaces. Park & Recreation Board Chairman Jorge Calderon stated that the Park & Recreation Board voted unanimously to recommend that the City Council pursue the applications for funding.

Mayor Teske and Chairman Calderon described the Community Sports Park Land Expansion area proposed for acquisition and its intended use and also described the West Park Project scope. With regard to budget, Mayor Teske explained that the resolution is a commitment to fund the matching share should that application be granted, such funding to be most likely allocated in FY 16-17. Mayor Pro Tem Childers expressed support for the applications.

- C. Consideration and action regarding Resolution No. 2016-07-02 designating certain officials as being responsible for, acting for and on behalf of the City in dealing with Collin County, herein referred to as the “County”, for the purpose of participating in the Collin County Parks & Open Space Project Funding Assistance Program, hereinafter referred to as the “Program”; certifying that the City is eligible to receive program assistance; certifying that the City matching share is readily available; and dedicating the proposed West Public Park site and Playground Equipment for public recreational uses.**

**Motion:** Council Member Serkland made a motion to approve both Resolutions No. 2016-07-01 and No. 2016-07-02 designating certain officials as being responsible for, acting for and on behalf of the City in dealing with Collin County, herein referred to as the “County”, for the purpose of participating in the Collin County Parks & Open Space Project Funding Assistance Program, hereinafter referred to as the “Program”; certifying that the City is eligible to receive program assistance; certifying that the City matching share is readily available; and dedicating the proposed Lavon Area Community Sports Park Land Expansion site and the proposed West Public Park site and Playground Equipment, respectively, for public recreational uses.

**Second:** Council member Kidd

**In Favor:** Mayor Pro Tem Childers, Council Members Arnold, Sanson, Kidd and Serkland

**Opposed:** None

**Abstained:** None



# **Lavon City Council Meeting Minutes July 5, 2016**

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**Motion:** Carries

**D. Consideration and action regarding Board and Commission Appointments: Planning & Zoning Commission; Parks & Recreation Board and Economic Development Corporation Board of Directors.**

The Mayor and City Council discussed board and commission appointments to places with terms expiring in June and July. The Economic Development Corporation (EDC) Board of Directors has staggered terms with Places 1, 3, 5, and 7 expiring 07/01/2016. EDC Board Chair Kay Wright informed the City Council that each of the members whose terms are set to expire have expressed a desire for reappointment. The Planning & Zoning Commission (P&Z) has staggered terms with Places 2 and 4 expiring 6/30/2016. P&Z Vice Chair Vicki Sanson reported that the Place 4 appointee expressed a willingness to continue serving on the Commission. The Park and Recreation Board terms are staggered and expire in January of each year. Dobbs noted that there were not any volunteer applications on file.

**Motion:** Mayor Teske made a motion to reappoint the members of the Economic Development Corporation Board as follows: Place 1 – Kay Wright; Place 3 – Bill Sargent; Place 5 – Leticia Harrison; and Place 7 – David Piekarski with the terms to expire 07/01/2018.

**Second:** Mayor Pro Tem Childers

**In Favor:** Council Members Sanson, Kidd, Serkland and Mayor Pro Tem Childers

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**Motion:** Council Member Serkland made a motion to reappoint Tom Ormsby to the P&Z Commission Place 4 with a term to expire 06/30/2018.

**Second:** Mayor Pro Tem Childers

**In Favor:** Council Members Sanson, Kidd, Serkland and Mayor Pro Tem Childers

**Opposed:** None

**Abstained:** None

**Motion:** Carries

The Council directed that the appointment to P&Z Place 2 be scheduled on a future agenda.

**IX. EXECUTIVE SESSION**

The Mayor recessed the meeting to go into Executive Session (Closed Meeting) in accordance with the Texas Government Code: § 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal: 1. City Secretary position and 2. City Administrator position at 7:38 p.m.

**X. RECONVENE INTO REGULAR SESSION**



# **Lavon City Council Meeting**

## **Minutes**

### **July 5, 2016**

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Mayor Teske reconvened the meeting at 8:09 p.m. and stated that no action was taken in executive session.

**A. Consideration regarding personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal: City Secretary position and City Administrator position.**

There was no discussion or action.

#### **XI. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**

The next regularly scheduled meeting is July 19, 2016. The following items were discussed for inclusion on the agenda:

- Mayor Teske: budget work session will be scheduled for 7/19/2016 at 6:00 p.m.
- Council Member Serkland: teen curfew ordinance update/action
- Council Member Serkland: storm siren update/action
- Council Member Kidd: burn ordinance status report

The City Council was provided with copies of preliminary calendars pertaining to the budget process and the November election schedule.

#### **XII. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Mayor Teske adjourned the meeting at 8:13 p.m.

Duly passed and approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Charles Teske, Mayor

Attest:

\_\_\_\_\_  
Kim Dobbs, City Secretary



## Lavon City Council Meeting Agenda Brief

**Meeting: July 19, 2016**

**Item: VIII-B**

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**Item:**

Approval of Resolution No. 2016-07-03 authorizing the Mayor to enter into an Interlocal Jail Services Agreement with Collin County for the continuation of the provision of jail services pursuant to the 2003 Interlocal Agreement.

**Background:**

The City of Lavon contracts with Collin County for jail services pursuant to an interlocal agreement (Agreement) executed in 2003. The term of the Agreement is one year with a renewal option for one year upon Agreement.

The proposed agreement extends the terms of the current Agreement for an additional year. There is no change proposed in the fees charged.

**Attachments:**        1. Proposed Resolution and Agreement

July 15, 2016

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2016-07-03**

Interlocal Jail Services Agreement – Collin County

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON,  
TEXAS AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL  
AGREEMENT WITH COLLIN COUNTY FOR THE PROVISION OF  
JAIL SERVICES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City Council entered into an Interlocal Agreement with Collin County for the provision of jail services in 2003; and

**WHEREAS,** the term of the original Agreement and of each subsequent amendment is one (1) year with a provision for renewal; and

**WHEREAS,** the City Council desires for Collin County to continue to provide jail services to insure the confinement of persons accused or convicted of an offense.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:**

**SECTION 1.** That the City Council does hereby authorize the Mayor to execute an Interlocal Jail Services Agreement with Collin County, which is attached hereto and labeled “Exhibit A”;

**SECTION 2.** That this resolution shall take effect from and after the date of its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Texas on the 19<sup>th</sup> day of July, 2016.

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Charles Teske, Mayor

ATTEST:

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Kim Dobbs, Interim City Secretary



**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2016-07-03**

**EXHIBIT A**

Interlocal Jail Services Agreement – Collin County

# **Interlocal Jail Services Agreement**

This agreement is entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the City of Lavon ("City") and Collin County, a political subdivision of the State of Texas ("County").

## **Recitals**

1. The County operates the Collin County Jail in accordance with Chapter 351, Texas Local Government Code.
2. The County operates the County Jail for the confinement of persons accused or convicted of an offense.
3. The City desires to obtain certain jail services from the County to be performed for the City to insure the confinement of persons accused or convicted of an offense.

Therefore, under the authority of the Interlocal Cooperation Act., Chapter 791, Texas Government Code, the parties agree as follows:

## **Section 1. Definitions**

### **1.01 Jail Services**

The term "jail services" means all services legally necessary to provide for the confinement in the Collin County Jail of persons accused or convicted of an offense.

## **Section 2. Term**

### **2.01 Term**

The term of this Agreement shall be for a period of one (1) year ending September 30, 2017 and may be renewed for an additional one (1) year term as agreed in writing by both parties.

### **2.02 Termination**

Either party may terminate this Agreement by giving ninety (90) days written notice to the other party.

## **Section 3. Services**

### **Services to be Provided**

The County agrees to provide to City jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County jail at the time the City requests jail services. For the purposes of this Agreement, space shall be deemed to be unavailable when the Collin County Jail is filled to 100% of its capacity.

#### **Section 4. Non-Exclusivity of Service Provision**

The parties agree that the County may contract to perform services similar or identical to those specified in this Agreement for such additional governmental or public entities as the County, in its sole discretion, sees fit.

#### **Section 5. Compensation**

##### **5.01 Basic Charge**

The City shall pay the County a Basic Charge of \$69.79 per day or part of a day per inmate that the City requests be confined, and who is confined, in the County jail. If an inmate is arrested on the City's warrant by another agency and transported to the Collin County Jail, the City will not be charged if the inmate is released to the City within four (4) hours.

##### **5.02 Additional Charges**

In addition to the Basic Charge, the City shall pay County additional charges to reimburse County for expenses associated with providing jail services to inmates. These charges include, but are not limited to the following: charges for providing health care services, including medical, hospital and dental services to inmates.

##### **5.03 Billing**

The County shall bill the City monthly for jail services provided under this Agreement. The City agrees to pay the bills within thirty (30) days of the billing date.

##### **5.04 Cost of Additional Charges**

Charges billed to the City for services under Section 5.02 of this Agreement shall be at the cost to the County of providing those services to the inmates.

##### **5.05 Source of Payment**

The City agrees that payments it is required to make under this Agreement shall be made out of the City's current revenues.

#### **Section 6. Lawful Arrest and Detention**

The parties agree that the City will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the parties agree that the City is solely responsible for compliance with pre detention procedures and that the City will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys' fees, and attachments, caused by or flowing from failure by the City to comply with conditions precedent to lawful arrest and detention.

#### **Section 7. Procedures**

##### **7.01 Delivery and Release of Inmates**

The City agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

## **7.02 Removal on Termination**

The City agrees to remove all persons confined on the City's behalf in the Collin County Jail pursuant to this Agreement at least one (1) day prior to the date of termination of this Agreement.

## **Section 8. Civil Liability**

Any civil liability relating to the furnishing of services under this Agreement shall be the responsibility of the City. The parties agree that the County shall be acting as agent for the City in performing the services contemplated by this Agreement.

The City shall hold the County free and harmless from any obligation, costs, claims, judgments, attorneys' fees, attachments, and other such liabilities arising from or growing out of the services rendered to the City pursuant to the terms of this Agreement or in any way connected with the rendering of said services, except when the same shall arise because of the willful misconduct or culpable negligence of the County, and the County is adjudged to be guilty of willful misconduct or culpable negligence by a court of competent jurisdiction.

## **Section 9. Amendment**

This Agreement shall not be amended or modified other than in a written agreement signed by the parties.

## **Section 10. Controlling Law**

This Agreement shall be deemed to be made under, governed by, and construed in accordance with, the laws of the State of Texas.

## **Section 11. Notices**

### **11.01 Form of Notice**

Unless otherwise specified all communications provided for in this Agreement shall be in writing and shall be deemed delivered whether actually received or not forty-eight (48) hours after deposit in the United States mail, first class, registered or certified, return receipt requested, with proper postage prepaid or immediately when delivered in person.

### **11.02 Addresses**

All communications provided for in this Agreement shall be addressed as follows:

(a) if the County, to:

Keith Self, County Judge  
Collin County Administration Bldg  
2300 Bloomdale Road  
McKinney, Texas 75071

(b) if to the County, Copy to:

Sheriff Terry G. Box  
Collin County Sheriff's Office  
4300 Community Ave.  
McKinney, Texas 75071

(b) if the City, to:

City Secretary  
City of Lavon  
120 School Rd Lavon, 75166

or to such person at such other address as may from time to time be specified in a notice given as provided in this Section 11. In addition, notice of termination of this Agreement by the City shall be provided by the City to the County Judge of Collin County as follows:

The Honorable Keith Self  
Collin County Judge  
Collin County Administration Bldg.  
2300 Bloomdale Road  
McKinney, Texas 75071

## **Section 12. Resolution of Disputes**

Should a dispute arise out of this agreement, County and City shall first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by County and City within fifteen (15) days after written notice by one Party to the other demanding mediation under this section. The County and City shall share equally in the costs of the mediation. The purpose of this Section is to reasonably ensure that County and City shall in good faith utilize mediation or another non-binding dispute resolution process before pursuing litigation. A Party's participation in mediation or another non-binding dispute resolution process shall not be construed as a waiver by a Party of (1) any rights, privileges, defenses, remedies or immunities available to a Party; (2) a Party's termination rights; or (3) other termination provisions or expiration dates provided herein.

## **Section 13. Captions**

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement.

## **Section 14. Counterparts**

This Agreement may be executed in counterparts, each of which, when taken separately, shall be deemed an original.

## **Section 15.. Obligations of Condition**

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under the Agreement.

**Section 16.. Exclusive Right to Enforce this Agreement**

The County and the City have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

**Section 17. Prior Agreements Superseded**

This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written oral agreements between the parties respecting the services to be provided under this Agreement.

In witness whereof, the parties hereto have executed this Agreement as of the day and year first above written.

"County"  
Collin County, Texas

By: \_\_\_\_\_  
Keith Self, County Judge

Date: \_\_\_\_\_

"City"  
City of \_\_\_\_\_, Texas

By: \_\_\_\_\_

Date: \_\_\_\_\_



# Amendment No. Eleven (11)

Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, TX 75069  
972-548-4165

Vendor: CITY OF LAVON  
P.O. Box 340  
Lavon, Texas 75166

Contract Agreement, Jail Services  
Agreement 12132-08  
Effective Date 10/1/2015

Awarded by Court Order No.: 2003-161-03-11  
Amendment #1 2004-853-10-12  
Amendment #2 2006-276-03-28  
Amendment #3 2004-765-09-11  
Amendment #4 2008-787-09-23  
Amendment #5 2009-723-09-14  
Amendment #6 2010-507-07-26  
Amendment #7 2011-816-10-10  
Amendment #8 2012-494-08-06  
Amendment #9 2013-711-09-16  
Amendment #10 2014-682-09-22  
Amendment #11 2015-614-09-14

RECEIVED  
PURCHASING AGENT  
15 JUL 15 AM 9:57

## YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGE TO THIS CONTRACT

Amend Section 2 Term to read as follows:

2.01 This Agreement shall be for a period of one (1) year ending September 30, 2016, and may be renewed for an additional one (1) year term as agreed in writing by both parties. If the Basic Charge per day is increased at any time during the Agreement/Renewal period, the Agreement will be revised and forwarded to the entity with the revised Basic Charge Fee.

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

ACCEPTED BY:

Charles A. Toker Jr. Print Name  
CITY OF LAVON  
P.O. Box 340  
Lavon, Texas 75166

Ch. A. Toker Jr.  
SIGNATURE  
TITLE: Mayor  
DATE: 7/2/15

ACCEPTED AND AUTHORIZED BY  
AUTHORITY OF COLLIN COUNTY  
COMMISSIONERS' COURT

Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, Texas 75071  
Michalyn Rains  
Michalyn Rains, CRDO, CPPB  
Purchasing Agent  
DATE: 9/23/15

THE STATE OF TEXAS

COUNTY OF COLLIN

**Subject: Amendment No. 11, Jail Services, City of Lavon – Sheriff**

On **September 14, 2015**, the Commissioners Court of Collin County, Texas, met in **regular session** with the following members present and participating, to wit:

**Keith Self**  
**Susan Fletcher**  
**Cheryl Williams**  
**Chris Hill**  
**Duncan Webb**


**County Judge, Presiding**  
**Commissioner, Precinct 1**  
**Commissioner, Precinct 2**  
**Commissioner, Precinct 3**  
**Commissioner, Precinct 4**

During such session the court considered the request for approval of Amendment No. 11 to the Interlocal Agreement for Jail Services with the City of Lavon.

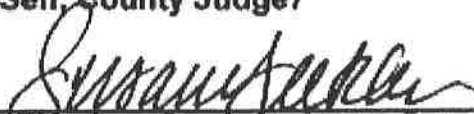
Thereupon, a motion was made, seconded and carried with a majority vote of the court for approval of Amendment No. 11 to the Interlocal Agreement for Jail Services with the City of Lavon to extend the contract for one (1) year through and including September 30, 2016 and further authorize the Purchasing Agent to finalize and execute same. Same is hereby approved as per the attached documentation.



**ATTEST:**

  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S

  
Keith Self, County Judge

  
Susan Fletcher, Commissioner, Pct. 1

  
Cheryl Williams, Commissioner, Pct. 2

  
Chris Hill, Commissioner, Pct. 3

  
Duncan Webb, Commissioner, Pct. 4



Ordinary Income/Expense	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Actual	May 2016 Actual	June 2016 Actual	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
Utility Income Transfer	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,901.00	154,966.00	154,966.00
Solid Waste Fund Transfer	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.00	120,000.00
Sanitary Sewer Fund Trans	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,901.00	274,966.00	274,966.00
Total Utility Income														
Judicial Branch														
Court Fees	226.75	165.00	160.00	201.00	160.00	165.88	270.00	335.00	190.00	97.79	97.79	97.79	2,200.00	2,200.00
Total Judicial Branch														
Legislative Branch														
Administrative Fee	1,850.80	450.00	2,250.00	1,150.00	1,200.00	1,834.47	2,185.431	2,250.00	1,650.00	1,059.77	1,059.77	1,059.76	18,000.00	18,000.00
Banking Interest	5.99	0.82	22.80	91.57	105.56	112.61	98.30	90.87	0.00	37.42	37.42	37.41	540.67	550.00
Late Fees	1,642.68	1,887.66	2,129.29	2,012.91	826.67	1,244.87	1,644.06	1,756.62	2,341.43	1,504.60	1,504.60	1,504.61	20,000.00	20,000.00
Photocopies	0.00	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00	22.36	0.00	24.59	47.36	25.00
Return of Equity Insurance	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.87	730.00	730.00
Community Center/Pavilion Rental F	130.75	353.00	100.00	171.00	265.00	357.00	457.50	400.00	617.50	200.00	200.00	200.00	3,451.75	2,500.00
Restitution	500.00	450.00	450.00	225.00	425.00	450.00	450.00	0.00	900.00	250.00	325.00	325.00	4,750.00	4,750.00
Total Legislative Branch	4,191.05	3,202.31	5,013.02	3,711.81	2,983.06	4,059.78	4,896.12	4,558.32	5,559.76	3,134.98	3,167.62	3,212.15	47,619.98	46,555.00
Operations Division														
Food Service Inspection Permits	0.00	720.00	2,370.00	610.00	0.00	10.00	0.00	164.50	0.00	0.00	0.00	0.00	3,874.50	3,710.00
General Permit Fees	3,268.40	2,023.19	2,528.61	1,459.00	5,805.80	2,336.00	3,842.13	3,163.00	3,536.75	2,343.74	2,343.74	2,343.74	35,000.00	35,000.00
New Building Permit Fees	14,230.35	9,423.40	15,950.80	5,027.40	15,653.80	9,198.05	2,281.60	13,978.40	7,151.00	1,725.60	1,725.60	1,725.60	98,000.00	98,000.00
New Addition Bldg Permit Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,000.00	24,000.00
OSSP Permit Fees	0.00	800.00	0.00	0.00	400.00	400.00	0.00	0.00	400.00	0.00	0.00	0.00	2,000.00	1,600.00
PD Fines / Fees	4,362.80	4,323.53	5,410.88	7,855.16	8,717.37	6,580.25	5,455.06	5,571.11	4,097.57	6,607.76	6,607.76	6,607.75	73,000.00	73,000.00
PD Warrant Fines / Fees	277.15	666.00	219.50	214.10	720.00	722.00	209.40	440.10	76.00	811.92	811.92	811.91	6,000.00	6,000.00
Sale of Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,037.54	0.00	0.00	0.00	0.00	12,037.54	12,000.00
PD SRO	2,234.22	1,493.02	1,486.25	1,486.25	1,497.83	1,507.32	2,274.49	1,445.73	1,445.73	1,247.05	1,247.05	1,247.05	18,596.00	18,566.00
Total Operations Division	24,393.12	19,475.14	27,976.04	16,685.11	33,794.56	21,147.62	14,042.86	37,008.39	16,707.05	12,796.07	12,796.07	12,796.05	272,508.04	271,908.00
Prior Year Carryover	166,521.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166,521.49	166,521.00
Unencumbered FY 13-14 Funds	166,521.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166,521.49	166,521.00
Taxes														
Franchise Tax	206.30	597.31	0.00	207.72	97,095.08	11.36	47.39	541.75	0.00	10,691.25	1,050.00	550.84	111,000.00	111,000.00
Property Tax	3,276.73	38,311.02	678,614.06	205,731.22	53,604.89	7,587.12	2,506.05	3,100.50	2,448.58	2,140.61	2,140.61	2,140.59	1,005,000.00	1,005,000.00
Sales & Use Tax	10,665.28	13,800.78	10,070.68	9,596.42	13,294.25	10,581.06	10,109.28	13,851.49	14,737.90	13,856.89	12,000.00	12,000.00	144,844.12	132,500.00
Total Taxes	14,148.31	52,709.11	688,684.78	215,535.36	163,995.22	18,179.54	13,662.72	17,673.74	17,184.48	25,688.94	15,130.61	14,691.43	1,261,644.12	1,249,500.00
Total Income	232,395.72	98,466.56	744,748.82	263,028.28	222,777.78	66,470.82	55,186.72	82,480.45	62,566.29	65,572.88	54,127.09	77,638.42	2,025,459.83	2,011,648.00
Judicial Branch														
Credit Card Fees	123.65	98.09	121.31	157.64	43.85	47.12	130.95	0.00	0.00	350.79	350.79	350.80	1,775.00	1,775.00
Jury Panel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	0.00	150.00	150.00
Health Insurance	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	3,246.72	3,246.00
Office Supplies	168.31	9.29	108.99	37.46	56.50	46.50	102.51	0.00	87.80	294.28	294.28	294.28	1,500.00	1,500.00
Payroll - Court Clerk	2,356.01	2,276.36	2,883.12	2,512.32	2,512.32	4,242.16	2,286.42	2,083.31	1,591.57	4,748.81	4,748.81	4,748.80	36,952.00	35,952.00
Payroll - Part time Crt Clerk	995.89	885.65	812.16	785.24	1,008.04	1,013.21	895.54	778.09	805.79	876.80	876.80	876.79	10,611.00	10,611.00
Payroll - Judge	300.00	150.00	150.00	0.00	337.50	187.50	187.50	225.00	225.00	579.17	579.17	579.16	3,500.00	3,500.00
Payroll - Prosecutor	0.00	150.00	150.00	225.00	375.00	187.50	150.00	658.33	658.33	658.33	658.33	658.34	3,500.00	3,500.00
Postal Fees	0.00	0.00	48.00	0.00	49.00	0.00	0.00	47.00	23.50	93.83	93.83	93.84	450.00	450.00
Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	333.33	333.33	333.34	1,000.00	1,000.00
Total Judicial Branch	4,164.42	3,839.65	4,545.14	3,968.22	4,552.77	5,587.05	4,024.46	3,593.46	3,141.52	6,280.90	8,280.89	8,205.91	62,684.72	62,684.00

	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	FY 2015-2016	FY 2015-2016
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Outlook	Outlook	Outlook	TOTAL	Budget
City Secretary														
Advertising & Notices	694.40	0.00	201.59	102.50	0.00	256.00	98.67	1,499.28	113.62	344.39	344.39	344.39	4,000.00	4,000.00
Cell Phone -CS	52.34	52.34	52.34	35.70	35.70	35.70	35.70	35.70	35.70	45.00	45.00	45.00	505.22	500.00
Cell Phone -CSC	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	45.00	45.00	45.00	456.30	477.00
Computer (Server/Software)	0.00	0.00	0.00	0.00	0.00	0.00	5,607.97	0.00	0.00	0.00	0.00	0.00	5,607.97	5,000.00
Cleaning	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,200.00	4,200.00
CPA	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	1,000.00	500.00	0.00	2,000.00	2,000.00
Dues & Fees	335.00	34.17	85.94	299.00	870.00	0.00	0.00	0.00	56.83	0.00	0.00	0.00	1,680.94	1,500.00
Drinking Water/Gatorade All	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	318.33	318.33	318.34	1,000.00	1,000.00
Electronics	0.00	0.00	0.00	0.00	-215.69	0.00	4,498.28	0.00	3,495.02	0.00	0.00	222.39	8,000.00	8,000.00
Health Insurance	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	2,104.48	1,623.36	1,623.36	1,623.36	1,623.36	20,021.44	19,460.00
Office Furniture (Counter top)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
Building Supplies	55.15	17.75	85.45	143.44	-40.85	106.21	509.35	72.30	-394.07	454.52	454.52	454.52	2,000.00	2,000.00
Office Supplies	331.50	1,156.02	149.55	488.30	446.20	403.87	22.12	55.85	364.78	517.27	517.27	517.27	5,000.00	5,000.00
Council Events	35.63	66.30	127.77	89.95	0.00	15.99	0.00	59.94	48.97	61.48	61.48	61.48	650.00	650.00
Office Equipment	0.00	0.00	0.00	0.00	5,299.95	0.00	0.00	0.00	0.00	200.01	1,000.00	0.00	6,500.00	6,500.00
Payroll- City Secretary	2,350.15	235.96	3,230.40	3,230.40	3,230.40	4,845.60	2,911.51	2,548.60	2,869.55	5,645.05	5,645.05	5,645.05	43,000.00	43,000.00
Payroll - Services Coord.	2,497.60	2,497.60	2,826.37	2,497.60	2,625.60	3,710.94	2,523.20	2,273.51	2,523.20	2,939.13	2,939.13	2,939.12	32,793.00	32,793.00
Payroll - Act. Clerk	2,788.80	2,788.80	2,788.80	2,788.80	2,788.80	4,183.20	2,788.80	2,788.80	2,789.38	3,253.27	3,253.27	3,253.28	36,254.00	36,254.00
Payroll - Asst City Secretary	2,353.39	2,785.96	80.84	494.00	1,066.40	1,132.60	2,240.00	2,240.00	2,240.00	4,779.20	4,779.20	4,779.21	29,000.00	29,000.00
Comm Center Events Coord	80.00	80.00	225.00	90.00	300.00	570.00	543.00	475.90	786.10	300.00	300.00	300.00	4,000.00	4,000.00
Community Events	638.03	17.98	1,133.55	50.00	0.00	1,168.33	-85.32	0.00	0.00	500.00	0.00	847.33	4,500.00	4,500.00
Postal Fees	0.00	13.30	0.00	0.00	10.00	0.00	0.00	85.15	6.80	44.92	44.92	44.91	250.00	250.00
Records Storage	116.10	116.10	116.10	116.10	116.10	116.10	116.10	116.10	116.10	115.70	116.00	116.00	1,392.60	1,392.00
Software	0.00	0.00	0.00	519.00	0.00	0.00	889.95	0.00	0.00	197.01	197.01	197.01	2,000.00	2,000.00
Training	0.00	0.00	0.00	0.00	350.00	0.00	-350.00	0.00	175.00	1,125.00	1,700.00	0.00	3,000.00	3,000.00
Electric	-1,435.71	379.82	278.16	442.63	331.42	347.15	357.47	377.49	579.43	1,114.02	1,114.02	1,114.02	5,000.00	5,000.00
Natural Gas	20.21	37.34	317.34	636.78	661.73	358.09	134.21	21.80	30.05	433.17	433.17	433.17	3,500.00	3,500.00
Telephone	486.42	486.61	486.61	487.22	486.61	486.61	486.61	486.61	486.61	533.87	533.87	533.87	6,000.00	6,000.00
Water	29.82	30.63	29.82	29.42	30.23	54.07	179.72	78.00	36.09	35.00	35.00	35.00	600.00	500.00
Total City Secretary	13,713.89	12,788.87	14,223.64	14,530.30	20,983.66	19,796.63	25,422.77	15,780.21	18,393.06	26,178.70	26,553.99	26,423.75	234,912.47	234,996.02
City Administrator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00	16,000.00
Cell Phone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,001.00	1,001.00
Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	1,100.00
Total Administrators Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,301.00	18,301.00
Fire Services														
Cell Phone	0.00	181.34	52.34	52.48	52.48	52.48	52.47	52.47	52.47	75.00	75.00	75.00	773.53	900.00
Emergency Service Equip.	0.00	0.00	250.00	22,501.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,751.41	22,502.00
Equipment Maint and Repair	0.00	0.00	0.00	0.00	0.00	976.23	0.00	486.23	280.08	636.88	2,123.77	496.81	5,000.00	5,000.00
3" Fire Hoses (5)	0.00	0.00	0.00	0.00	0.00	857.31	0.00	0.00	0.00	0.00	0.00	0.00	857.31	1,050.00
Fire Hose (5)	0.00	0.00	0.00	0.00	0.00	1,220.00	0.00	0.00	0.00	0.00	0.00	0.00	1,220.00	1,220.00
Fuel	0.00	0.00	152.52	280.32	228.56	219.26	461.21	284.55	359.89	666.56	666.56	666.56	4,000.00	4,000.00
Fire Marshal Dues & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.00	170.00
Fire/Safety Manager	2,307.69	4,815.38	4,815.38	4,815.38	4,815.38	6,923.07	4,815.38	4,815.38	4,815.38	6,153.86	6,153.86	6,153.86	60,000.00	60,000.00
Health Insurance	0.00	0.00	541.12	541.12	541.12	541.12	541.12	541.12	541.12	541.12	541.12	541.12	5,411.20	5,411.20
NFPA Pump/Ladder E2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	975.00	0.00	0.00	0.00	975.00	450.00
PT Personnel Stipend	0.00	0.00	0.00	0.00	0.00	0.00	5,075.00	1,550.00	1,825.00	4,516.67	4,516.67	4,516.67	22,000.00	22,000.00
Safety Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	184.26	0.00	0.00	0.00	0.00	15.74	200.00	200.00
TFT Nozzles for E2 (2)	0.00	0.00	0.00	0.00	0.00	0.00	1,367.00	0.00	0.00	0.00	0.00	0.00	1,367.00	1,300.00
Uniforms/Graphics	0.00	0.00	0.00	0.00	40.00	236.71	0.00	0.00	0.00	174.43	174.43	174.43	800.00	800.00

	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Actual	May 2016 Actual	June 2016 Actual	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
Electric	116.56	93.83	96.02	109.76	157.40	90.02	86.37	96.90	100.22	516.95	516.95	516.95	2,500.00	2,500.00
Natural Gas	43.17	41.92	42.50	58.13	77.58	516.02	517.93	42.30	44.65	79.71	79.71	79.71	700.00	700.00
Water	28.63	26.62	25.01	27.42	28.63	350.00	350.00	30.24	31.87	46.47	46.47	46.46	400.00	400.00
Tornado Siren	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00	70,000.00	70,000.00
Total Fire Service	2,495.07	4,959.14	5,714.93	28,186.02	5,741.15	11,191.53	12,502.16	7,703.22	8,835.78	13,407.95	14,894.54	83,463.30	199,145.45	199,666.00
Police Department														
Audio Visual	96.65	0.00	263.95	0.00	132.98	0.00	0.00	0.00	0.00	434.77	434.77	434.76	1,800.00	1,800.00
Cell Phone Staff	511.43	546.81	500.12	368.02	516.02	516.02	517.93	517.93	535.03	600.00	600.00	600.00	6,333.31	7,600.00
Child Abuse Interlocal	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Cleaning	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,200.00	4,200.00
Computers	0.00	0.00	0.00	149.00	0.00	4,323.56	0.00	0.00	0.00	1,000.00	0.00	1,027.44	6,500.00	6,500.00
Crime Prevention	362.79	0.00	0.00	27.95	0.00	30.00	30.00	30.00	30.00	458.85	458.85	458.86	1,800.00	1,800.00
Database Services	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	70.00	400.00	400.00
Dispatch	4,432.18	0.00	0.00	4,432.18	0.00	0.00	4,432.18	0.00	0.00	4,432.46	0.00	0.00	17,728.00	17,728.00
Due & Fees	10.00	0.00	0.00	0.00	7.50	0.00	0.00	0.00	0.00	242.50	242.50	240.00	600.00	600.00
Emergency Equipment	0.00	0.00	24.90	57.98	0.00	490.00	674.61	167.29	339.91	351.67	351.67	351.68	3,000.00	3,000.00
Explorer Post Program	0.00	89.95	422.50	0.00	0.00	35.99	0.00	0.00	0.00	1,150.52	1,150.52	1,150.52	4,000.00	4,000.00
Health Insurance	3,787.84	4,328.96	4,328.96	3,246.72	3,787.84	3,787.84	4,328.96	4,328.96	4,328.96	5,230.32	5,230.32	5,230.32	51,946.00	51,946.00
Inmate Boarding	0.00	0.00	0.00	139.58	0.00	0.00	66.79	109.58	0.00	183.68	183.68	183.69	900.00	900.00
Meals & Entertainment	0.00	0.00	0.00	31.05	0.00	40.95	154.57	0.00	0.00	100.00	100.00	73.43	500.00	500.00
Mobile Internet	184.86	184.86	184.86	184.86	184.86	184.86	184.86	184.86	184.86	312.04	312.04	312.04	2,600.00	2,600.00
Office Equipment	0.00	0.00	0.00	0.00	65.00	0.00	0.00	0.00	0.00	211.67	211.67	211.66	700.00	700.00
Office Supplies	64.70	131.15	48.48	48.48	182.89	192.75	1,010.07	-15.49	-403.54	409.76	409.76	409.77	2,500.00	2,500.00
Payroll COP/COO	5,925.00	5,925.00	5,925.00	5,925.00	5,925.00	5,925.00	5,925.00	5,925.00	5,925.00	6,912.50	6,912.50	6,912.50	77,795.00	77,795.00
Payroll School Res Officer	3,161.76	3,161.76	3,161.76	3,161.76	3,161.76	3,161.76	3,161.76	3,161.76	3,161.76	4,364.43	4,364.43	4,364.42	43,190.00	43,190.00
Payroll LT	4,739.20	4,739.20	4,739.20	4,739.20	4,739.20	4,739.20	4,739.20	4,739.20	4,739.20	5,529.20	5,529.20	5,529.20	62,226.00	62,226.00
Payroll Corporal	4,099.20	4,099.20	4,099.20	4,099.20	4,099.20	4,099.20	4,099.20	4,099.20	4,099.20	4,782.53	4,782.53	4,782.54	53,823.00	53,823.00
Payroll Officer 2	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,837.77	3,837.77	3,837.78	43,190.00	43,190.00
Payroll Officer 3	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,837.77	3,837.77	3,837.78	43,190.00	43,190.00
Payroll Officer 4	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,837.77	3,837.77	3,837.78	43,190.00	43,190.00
Payroll Officer 5	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,837.77	3,837.77	3,837.78	43,190.00	43,190.00
Payroll Officer 6	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	3,837.77	3,837.77	3,837.78	43,190.00	43,190.00
Police Equipment Mtrc.	0.00	0.00	289.55	0.00	0.00	289.55	0.00	0.00	1,114.55	282.12	282.12	282.11	2,500.00	2,500.00
Postal Fees	0.00	30.00	12.82	2.94	0.00	26.22	22.41	154.40	66.34	27.45	27.45	27.47	400.00	400.00
Radio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
Report Management	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	1,600.00	1,600.00
School Resource Expenses	0.00	0.00	0.00	0.00	40.00	0.00	3.85	0.00	0.00	228.07	0.00	228.08	500.00	500.00
Software	0.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	1,500.00	200.00	0.00	2,000.00	2,000.00
TLETS Management	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	7,500.00
Training	0.00	0.00	0.00	82.08	0.00	-82.08	0.00	0.00	98.48	1,467.17	1,467.17	1,467.18	4,500.00	4,500.00
Uniform	172.95	472.00	0.00	0.00	47.00	418.00	3,420.07	293.20	335.89	293.64	293.64	293.65	8,000.00	8,000.00
Vehicle Cleaning	40.00	25.00	15.00	30.00	25.00	75.00	75.00	0.00	45.00	23.33	23.33	23.34	350.00	350.00
Vehicle Fuel	1,165.44	1,124.93	943.25	1,097.26	870.92	798.40	1,144.71	1,284.39	1,256.95	2,423.58	2,423.58	2,423.59	17,000.00	17,000.00
Vehicle Mtrc.	525.86	633.81	628.44	643.06	1,162.33	929.07	124.83	212.74	364.85	1,592.33	1,592.33	1,592.33	10,000.00	10,000.00
Vests	0.00	0.00	0.00	0.00	0.00	230.85	0.00	2,826.00	0.00	0.00	0.00	144.15	3,000.00	3,000.00
Electric	339.95	329.17	300.97	326.73	360.97	269.55	282.53	322.30	344.68	707.72	707.72	707.71	5,000.00	5,000.00
Telephone	551.22	549.53	549.53	550.72	551.55	549.53	537.54	535.63	535.63	697.09	697.09	697.09	7,000.00	7,000.00
Water	29.82	29.82	29.82	29.82	29.82	29.82	29.82	30.63	33.97	42.48	42.48	42.48	400.00	400.00
Crime Scene Camera	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
Four AED's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,340.70	0.00	0.00	0.00	0.00	6,340.70	6,340.70
Tasers (3)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,400.00	0.00	0.00	0.00	0.00	5,400.00	5,400.00
Type Barricades III (3)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Body Cam's Grant Match	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Total Police Department	52,679.52	35,075.08	42,699.36	43,172.94	37,551.38	59,521.75	48,745.14	53,784.04	40,455.39	66,249.59	58,331.56	66,542.26	612,629.01	613,635.00

	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Actual	May 2016 Actual	June 2016 Actual	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
Public Works														
Audio Visual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	700.00	700.00
Field Improvments Bear Creek/Eagle Poi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Inspector	4,307.82	2,846.16	2,846.16	2,846.16	2,846.16	4,269.24	2,846.16	2,846.16	2,846.16	2,833.34	2,833.34	2,833.34	37,000.00	37,000.00
Cell Phone - PW Director	52.34	52.34	52.34	52.48	52.48	52.48	52.47	52.47	52.47	75.00	75.00	75.00	726.87	800.00
Cell Phone - Operator1	62.34	62.34	62.34	62.48	62.48	62.48	65.70	65.70	65.70	75.00	75.00	75.00	761.77	800.00
Cell Phone - Operator2	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	35.70	50.00	50.00	50.00	471.30	700.00
Code Enforcement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	270.94	270.94	270.94	1,000.00	1,000.00
Food Service Inspector	0.00	350.00	0.00	0.00	0.00	200.00	69.44	117.15	50.00	270.94	270.94	270.94	2,000.00	2,000.00
Insurance Claims	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grounds Mnc	805.55	30.99	-496.76	-653.16	-217.73	2,353.89	113.59	522.18	113.93	1,642.48	1,642.48	1,642.48	6,500.00	6,500.00
Heavy Equipment Mnc	96.84	35.00	193.70	1,108.85	0.00	91.00	95.84	0.00	95.84	1,106.32	1,106.32	1,106.32	5,000.00	5,000.00
Meals & Entertainment	47.74	0.00	30.97	0.00	83.95	0.00	44.78	32.25	0.00	85.10	85.10	85.10	500.00	500.00
MIS Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	666.67	666.67	666.67	2,000.00	2,000.00
Office Supplies	103.73	82.92	30.46	113.69	46.06	0.00	149.95	0.00	0.00	157.73	157.73	157.73	1,000.00	1,000.00
Health Insurance	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	2,727.24	1,623.36	1,623.36	1,435.33	1,435.33	1,435.33	19,480.00	19,480.00
Missing Reqs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll - Director	3,601.60	3,601.60	4,069.80	3,601.60	3,601.60	3,601.60	3,230.40	3,230.40	3,230.40	4,068.90	4,068.90	4,068.90	44,000.00	44,000.00
Payroll - Operator 1	2,177.60	2,177.60	2,177.60	2,177.60	2,177.60	3,168.60	2,184.33	2,080.00	2,080.00	2,639.96	2,639.96	2,639.96	28,309.00	28,309.00
Payroll - Operator 2	1,867.82	1,958.40	1,958.40	1,958.40	1,958.40	1,958.40	1,214.60	1,866.00	1,866.00	3,060.74	3,060.74	3,060.74	25,459.00	25,459.00
Payroll - Part-time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	556.84	758.00	1,000.00	1,000.00	1,000.00	4,313.84	6,000.00
Postal Fees	0.00	0.00	74.03	6.73	0.00	0.00	52.64	0.00	0.00	288.87	288.87	288.87	1,000.00	1,000.00
Signage	576.00	197.95	0.00	3,086.97	102.68	0.00	4.88	0.00	0.00	1,677.17	1,677.17	1,677.17	9,000.00	9,000.00
State OSSF Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	300.00	300.00
Street Lights	2,395.31	3,300.73	3,300.73	3,269.83	3,269.83	3,269.83	3,269.82	3,269.07	3,384.16	4,674.45	4,674.45	4,674.45	42,824.00	42,824.00
Street Repair/Mnc	17.97	181.96	148.92	0.00	694.33	48.98	613.31	5.19	25.98	6,105.59	6,105.59	6,105.59	20,000.00	20,000.00
Mosquito Spraying	0.00	0.00	0.00	0.00	1,110.00	1,460.00	1,480.00	1,850.00	1,480.00	1,480.00	1,850.00	1,480.00	12,210.00	12,210.00
Tools	209.27	189.98	66.80	250.12	385.57	32.36	31.33	0.00	84.78	586.60	586.60	586.59	3,000.00	3,000.00
Training	60.00	916.65	962.00	9.12	1.98	405.00	0.00	0.00	0.00	518.42	518.42	518.42	4,000.00	4,000.00
Uniform	87.96	25.94	9.00	284.85	0.00	84.98	93.49	69.99	63.64	426.72	426.72	426.71	2,000.00	2,000.00
Vehicle Fuel	314.34	366.61	198.30	338.24	365.29	223.96	244.08	307.21	332.21	600.00	600.00	600.00	6,500.00	6,500.00
Vehicle Mnc,	0.00	202.95	156.75	76.38	154.12	58.20	277.71	1,087.98	172.47	605.15	605.15	605.16	4,000.00	4,000.00
PW Facility Rental	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7,800.00	7,800.00
Fire Extinguishers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	600.00	600.00
Gooseneck Trailer	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
New Truck print 1 of 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,338.14	6,338.14
Jet Machine rental/sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00	400.00	1,200.00	1,200.00
Boom Lift Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	3,000.00	3,000.00
Zero Turn Mower	0.00	0.00	0.00	0.00	0.00	4,662.56	0.00	0.00	0.00	0.00	0.00	0.00	4,662.56	5,000.00
Total Public Works	24,062.69	15,908.54	24,522.05	19,919.38	18,899.69	28,748.12	19,486.35	(33,547.94)	37,219.82	58,400.97	38,820.67	39,150.62	310,946.72	314,872.00
Debt Service														
Copier Mnc Contract	228.70	278.78	272.66	211.05	228.04	244.26	237.04	202.50	250.62	214.78	214.78	214.78	2,800.00	2,800.00
Pinney Boxes Contract	174.00	100.00	0.00	155.00	0.00	0.00	145.50	0.00	117.00	0.00	0.00	0.00	691.50	428.00
Tractor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,017.00	4,017.00	4,017.00
Diesel Mwr/Bushhog- print 2 of 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New Police Veh Pmt 1 of 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,000.00	0.00	0.00	17,000.00	17,000.00
2 New PD Cars Final Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,255.57	0.00	0.00	32,557.00	32,557.00
New PD Vehicle TBD	0.00	0.00	0.00	0.00	0.00	0.00	16,301.43	0.00	0.00	0.00	0.00	17,000.00	17,000.00	17,000.00
Total Debt Service	400.70	378.78	272.66	366.05	228.04	246.26	16,683.97	202.50	367.62	17,214.78	214.78	37,487.35	74,065.50	73,803.00
Facilities														
Stage fencing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
No & So Doors - Main Campus	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	0.00	0.00	0.00	0.00	86.00	1,680.00	1,680.00
Solar Screens	0.00	0.00	0.00	0.00	0.00	0.00	825.00	0.00	1,675.00	0.00	0.00	0.00	2,500.00	2,500.00

	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Actual	May 2016 Actual	June 2016 Actual	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
oOffice/Living Qtrs 2417 FD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115,000.00	115,000.00	115,000.00
Building Minc - City Hall	23.66	1,367.48	574.89	0.00	11.97	180.56	1,462.34	3,121.59	515.19	2,947.45	2,947.45	2,947.44	16,100.00	16,100.00
Building Minc - EM Svcs.	181.84	23.16	79.97	605.94	7.84	1,330.99	4,068.56	7,750.00	3,852.00	529.90	529.90	529.90	19,500.00	19,500.00
Total Facilities	215.50	1,390.62	654.86	605.94	19.81	1,511.55	7,995.90	10,871.59	6,042.19	3,477.35	3,477.35	116,357.34	154,780.00	154,780.00
Dedicated Funds														
TIF Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79,000.00	0.00	0.00	79,000.00	80,000.00
Phase 2 Radio upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	20,000.00
Resrv/Unassigned Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(33,805.00)	(33,805.00)	(33,805.00)
Total Dedicated Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79,000.00	0.00	(13,805.00)	65,195.00	66,195.00
Insurance														
Auto Liability	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	4,608.00	4,608.00
Auto Phys. Damage	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	2,460.00	2,460.00
Errors & Omissions	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.13	1,596.00	1,596.00
General Liability	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	669.00	669.00
Law Enforcement Liability	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.38	5,477.00	5,477.00
Mobil Equipment	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	282.00	282.00
Real & Personal Property	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	1,632.00	1,632.00
Workers Compensation	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.87	13,402.00	13,402.00
Total Insurance	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.63	30,116.00	30,116.00
Outsourcing														
Ambulance Service	0.00	0.00	0.00	3,341.59	0.00	0.00	3,341.59	0.00	0.00	3,341.59	0.00	3,341.59	13,366.00	13,366.00
Animal Control	0.00	0.00	0.00	3,125.00	0.00	0.00	1,562.50	0.00	0.00	0.00	1,562.50	0.00	6,250.00	6,250.00
Auditor	0.00	0.00	0.00	1,154.00	0.00	3,300.00	0.00	0.00	3,300.00	0.00	6,246.00	0.00	14,000.00	14,000.00
Central Appraisal District	0.00	1,634.50	0.00	0.00	1,694.50	0.00	0.00	1,634.50	0.00	0.00	1,634.50	0.00	6,451.00	6,451.00
City Civil Attorney	30,882.43	0.00	0.00	0.00	4,529.92	1,387.20	1,215.80	2,865.00	5,330.50	2,000.00	2,000.00	2,000.00	52,271.65	45,000.00
City Engineer	552.00	0.00	6,321.88	3,280.00	1,160.00	2,639.62	1,931.83	-952.00	525.00	690.85	690.85	690.87	18,000.00	18,000.00
Consulting/Prof Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	1,000.00	500.00	2,000.00	2,000.00
Fidelity Bonding	0.00	0.00	0.00	194.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	200.00	200.00
Information Technologies	921.50	1,515.92	1,186.42	1,339.65	1,233.36	1,306.38	1,514.03	1,270.66	2,020.88	1,895.45	1,895.45	1,895.46	18,000.00	18,000.00
MS4 Permitting Consultant	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	5,000.00	5,000.00
Tax Assessor & Collector	0.00	0.00	1,133.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166.75	1,300.00	1,300.00
TIF Administrator	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00	0.00	0.00	0.00	0.00	0.00	6,200.00	6,200.00
Sports Park Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Shredding Services	83.36	8.09	103.78	95.59	95.14	185.05	99.91	99.91	99.91	136.42	136.42	136.42	1,300.00	1,300.00
Total Outsourcing	32,459.29	3,168.51	6,747.43	12,529.83	8,652.64	11,022.25	15,866.26	4,218.26	11,629.29	11,554.31	15,156.72	8,727.09	144,426.21	137,507.00



	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Actual	May 2016 Actual	June 2016 Actual	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
Payroll Taxes														
FICA	3,182.74	3,224.58	3,454.65	3,182.96	3,249.19	4,877.47	3,321.04	3,350.18	3,284.68	4,000.00	4,000.00	4,000.00	43,167.49	53,426.00
Medicare	744.35	754.12	817.31	744.41	759.91	1,140.67	776.69	783.53	768.18	1,000.00	1,000.00	1,000.00	10,289.17	12,496.00
Retirement - City Portion	2,404.97	2,512.75	2,716.73	2,461.14	2,492.92	3,623.61	2,614.29	2,659.96	2,589.94	3,000.00	3,000.00	3,000.00	33,276.61	39,162.00
SURFA	0.00	2.46	4.61	54.47	51.86	2,617.14	199.66	115.36	110.14	0.00	0.00	0.00	3,155.70	189.00
Total Payroll Taxes	6,332.06	6,493.91	7,033.30	6,442.98	6,553.86	12,459.19	6,911.66	6,909.03	6,752.94	8,000.00	8,000.00	8,000.00	89,888.97	105,273.00
Total Expenses	139,034.01	94,302.87	110,980.00	132,261.34	105,791.69	152,976.20	160,244.39	72,702.07	135,387.26	294,273.62	177,239.17	405,553.25	1,987,091.05	2,011,648.00
Estimated Bank Balance									705,708.91	478,007.97	354,895.89	25,981.06		-

2016 Comp Time Balances
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Position	Current Month July 2, 2016	Previous Month Jun 18, 2016
<u>Organizational Support Office</u>		
City Services Coordinator	0:00:00	0:00:00
Accounting Clerk	4:00:00	12:55:00
Admin. Asst.	7:32:00	9:05:00
Total Organizational Support	11:32:00	22:00:00
<u>Public Works Dept.</u>		
PW Operator #1	28:45:31	23:18:00
PW Operator #2	0:00:00	1:33:00
Total Public Works	28:45:31	24:51:00
<u>Police Department</u>		
Officer 1	5:05:00	0:00:00
Officer 2	16:46:00	54:12:00
Officer 3	0:00:00	7:00:00
Officer 4	14:08:30	85:35:00
Officer 5	9:58:30	9:58:00
Officer 6	40:23:30	62:44:00
SRO	67:14:00	113:43:00
Court Clerk	4:28:30	4:28:00
Total Police Department	158:04:00	337:40:00
Grand Comp Time Total	198:21:31	384:31:00



**TAX ASSESSOR - COLLECTORS**

11500 Northwest Freeway I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

## HERITAGE PUBLIC IMPROVEMENT DISTRICT #1 ASSESSMENT REPORT SUMMARY 6/30/16

Total Receivables As of	6/30/16	\$ 51,964.63	pg 2
Cash Balance As of	5/31/16	\$ 35,320.08	pg 3
June Receipts		\$ 20,434.67	pg 3
June Disbursements		\$ (15,013.51)	pg 3
July Disbursements:			
1 Wire Transfer & 2 Invoices To Be Approved		\$ (20,000.00)	pg 4
Cash Balance as of	7/1/16	\$20,741.24	pg 4

### CURRENT COLLECTIONS & 4 YEAR HISTORICAL DATA

Year	Collections 6/30/16	Adjustments 6/30/16	Reserve Uncollectables	Collections 9/1/11- 6/30/16	Receivables 6/30/16	Percent Collected
2015	18,078.77			547,597.82	51,964.63	91.33
2014	25.50			600,372.72		100.00
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00

Last Year's Percentage of Collections as of 6/30/15    94.02%

### CURRENT CERTIFIED LEVY & 4 YEAR HISTORICAL DATA

Year	Assessment Rates			Class 3	Original Levy	Adjustments	Assessment Levy
	Platted	Class 1	Class 2				
2015	2006	675.89	810.27		419,449.67	(810.27)	418,639.40
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		599,562.45
2014	2006	675.89	810.27		419,449.67		419,449.67
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		600,372.72
		Class 1	Class 2	Class 3			
2013		690.00	828.00	414.00	616,722.00		616,722.00
2012		690.00	828.00	414.00	616,722.00		616,722.00
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00

(Levy Calculated by Lot Size)



# HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

## ASSESSMENT REPORT

### 6/30/16

Receivables at 8/31/15	\$	16,041.70	\$	16,041.70
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2015 Assessment Levy	\$	600,372.72	\$	599,562.45
KR 1	\$	(810.27)		

Collections From: 9/1/15 - 6/30/16

2015	\$	547,597.82
2014	\$	16,041.70

( \$ 563,639.52 )

TOTAL RECEIVABLE AS OF 6/30/16

\$ 51,964.63  
=====

# HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

## 6/30/16

		Month of 6/30/16	Fiscal to Date 10/1/15-6/30/16
Cash Balance as of	5/31/16	\$ 35,320.08	\$ 31,936.01
<b>Receipts Deposited in the Assessment Acct (UTS):</b>			
Current/Prior Assessments		18,104.27	556,293.31
Penalty & Interest		2,329.07	8,825.29
Atty's Fee-Del Coll			1,903.81
Overpayment Refunds			881.39
NSF Checks			794.96
NSF Fees Paid			65.00
Court Filing Fees			484.61
Title Search Fee			459.25
Notice of Purchaser			10.00
Assessment Fees Pd in Full			
Stale Dated Checks			
Bank Interest		1.33	18.18
<b>TOTAL RECEIPTS:</b>		<b>\$ 20,434.67</b>	<b>\$ 569,735.80</b>
<b>Disbursements Issued from the Assessment Acct (UTS):</b>			
Transfer/Debt Service		15,000.00	560,000.00
Overpayment Refunds		13.51	881.39
Bank Charges			49.18
<b>TOTAL DISBURSEMENTS:</b>		<b>( \$ 15,013.51 )</b>	<b>( \$ 560,930.57 )</b>
Cash Balance As of	6/30/16	\$ 40,741.24 =====	\$ 40,741.24 =====

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1**  
**6/30/16**

Cash Balance As of 6/30/16 \$ 40,741.24

**Disbursements For July 2016:**

<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
W/T	Debt Service Fund on 7/14/16	Transfer of Funds	20,000.00

Total Disbursements: ( \$ 20,000.00 )

Cash Balance As of 7/1/16 \$ 20,741.24  
=====

**Invoices to be Approved & Paid at a Later Date for July 2016:**

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
MuniCap, Inc	Professional Fees (Inv#062016-143)	\$ 867.50
Mike Arterburn, A/C	July Fee	\$ 1,338.88
	<b>Total</b>	<b>\$ 2,206.38</b>

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1**  
**6/30/16**

**CURRENT COLLECTIONS & HISTORICAL DATA**

<u>Year</u>	<u>Collections</u> <u>6/30/16</u>	<u>Adjustments</u> <u>6/30/16</u>	<u>Reserve</u> <u>Uncollectables</u>	<u>Collections</u> <u>9/1/07 - 6/30/16</u>	<u>Receivables</u> <u>6/30/16</u>	<u>Percent</u> <u>Collected</u>
2015	18,078.77			547,597.82	51,964.63	91.33
2014	25.50			600,372.72		100.00
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00
2010				618,102.00		100.00
2009				618,102.00		100.00
2008				441,835.00		100.00
2007				431,388.00		100.00

**CURRENT CERTIFIED LEVY & HISTORICAL DATA**

<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original</u> <u>Levy</u>	<u>Adjustments</u>	<u>Assessment</u> <u>Levy</u>	<u>SR/KR</u> <u>Rolls</u>
2015	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33	(810.27)	144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					600,372.72		599,562.45	
2014	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33		145,038.33	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					600,372.72		600,372.72	
		<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>				
2013		690.00	828.00	414.00	616,722.00		616,722.00	
2012		690.00	828.00	414.00	616,722.00		616,722.00	
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00	0-1
2010		690.00	828.00	414.00	618,102.00		618,102.00	
2009		690.00	828.00	414.00	615,894.00	2,208.00	618,102.00	2-1
2008		690.00	828.00		431,388.00	10,447.00	441,835.00	1-0
2007		690.00	828.00		431,388.00		431,388.00	

(Levy Calculated by Lot Size)

# HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

## 6/30/16

### Accounts Paid in Full:

\$11,275.00 Reported as other fees collected on 12/08 report. Transferred to 2008 Assessments on 3/09 report. Account paid in full.  
**Account #R-9032-00M-0120-1** (Per SR #1 increased 08 base on 3/09)

\$ 8,538.19 Received funds (paid in full) on 10/11 report.  
**(Account # R-9095-00B-0150-1)** (Did not increase base-we applied as Other)

\$ 9,658.04 Received funds (paid in full) on 1/15 report.  
**(Account # R-9032-00A-0790-1)** (Did not increase base-we applied as Other)

### Notes:

### Installment Plans

<u>Year(s)</u>	<u>Name/Account Number</u>	<u>Payment Schedule</u>	<u>Current Yes/No</u>
2015	Kenneth Kennedy R-9635-00E-0180-1	2/16-1/17 12 Months	Yes
2014	Ronnie Van Cleve R-9095-00B-0130-1	7/15-6/16 12 Months	<b>Paid in full as of 6/30/16</b>
2015	Carrie Lasater R-9032-00L-0070-1	4/16-3/17 12 Months	Yes
2015	Vanessa Vazquez R-9591-00B-0050-1	7/16-6/17 12 Months	Yes
2015	Marcella Brown R-9591-00E-0050-1	7/16-6/17 12 Months	First Pmt Due 7/16



# OFFICE OF THE DIRECTOR OF HEALTH AND LIFE SAFETY

Council Meeting Date: July 14, 2016  
Staff Report #: 16-007

Agenda Item: Staff Reports

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## Council Staff Report

### Health and Life Safety –

- A/C at the Fire Station
- Calls increasing (Grass fires, HRE)-Recommendations
- Advanced Cardiac Life Support (ACLS), Planning for 2017



**LAVON ECONOMIC  
DEVELOPMENT CORPORATION**  
P.O. Box 340  
120 School Road  
Lavon, TX 75166  
Info@lavonedc.com  
Phone: 214.934.7190

## JULY 11, 2016 LAVON MONUMENT GATEWAY SIGN GROUNDBREAKING

July 13th 2016

The Lavon Economic Development Corporation (LEDC) held a groundbreaking ceremony to mark start of construction of a new gateway monument sign at SH 205 and County Road 483. The sign construction is expected to take 2 months. President Kay Wright initiated the idea some 5 years ago as a marketing tool to show the limits of the community. TXDOT, through a grant program, permitted placement of the sign. Collin County also approved the sign as being partially on County right of way. Mundo and Associates, Inc. provided the engineering for the design of the site and sign details. Triad Construction will complete the construction. The gateway monument sign construction was paid for through funds of the Lavon Economic Development Corporation. The Board of Directors of the Lavon Economic Development Corporation chose this project to assist in identifying the extent of development opportunity in Lavon. Additional gateway monument signs are proposed on SH78 at completion of that highway construction project. Pictured from left to right is Bill Sargent, LEDC Treasurer; Chris Kane, LEDC Vice President; Jimmie Catravas, LEDC Secretary; Kay Wright, LEDC President; Linda Jangula, LEDC Director; Micki Hollien, LEDC Administrative Staff; Leticia Harrison, LEDC Director; Vicki Sansom, Lavon City Council; Pam Mundo, LEDC Executive Director; Kim Dobbs, Interim Lavon City Secretary. David Piekarski, LEDC Director was not in the photograph.



*Lavon EDC holds Groundbreaking for Monument Sign marking gateway to Lavon*



# Business Card Exchange

Lavon Small Business and Entrepreneurs are Invited

**You are invited to Join us on**

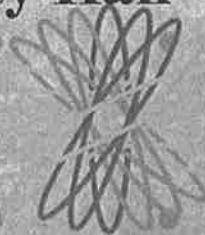
**July 19, 2016**

**For Donuts and Coffee**

**In the Community Center at Lavon City Hall**

**From 7:30am to 8:30 am**

Compliments of Lavon EDC and Lavon COC







## Lavon City Council Meeting Agenda Brief

**Meeting: July 19, 2016**

**Item: X-A**

---

**Item:**

**PUBLIC HEARING**

Teen Curfew Ordinance – receive input regarding the continuation of the juvenile (teen) curfew ordinance.

- A. Presiding Officer to open the Public Hearing.
- B. Presiding Officer to open floor to Public Comment for or against the application.
- C. Presiding Officer to close floor to Public Comment.
- D. Presiding Officer to close the Public Hearing.

**Background:**

The current juvenile curfew regulations were most recently adopted by the City Council in 2015 by Ordinance No. 2015-11-01 pursuant to the Texas Local Government Code (LGC), Section 370.002.

LGC Code excerpt:

LOCAL GOVERNMENT CODE

Sec. 370.002. REVIEW OF JUVENILE CURFEW ORDER OR ORDINANCE. (a) Before the third anniversary of the date of adoption of a juvenile curfew ordinance by a general-law municipality or a home-rule municipality or an order of a county commissioners court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioners court of the county shall:

- (1) review the ordinance or order's effects on the community and on problems the ordinance or order was intended to remedy;
  - (2) conduct public hearings on the need to continue the ordinance or order; and
  - (3) abolish, continue, or modify the ordinance or order.
- (b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire.

Minor amendments to the ordinance have been prepared. This item is the first of two required public hearings.

No action is scheduled for the July 19 meeting. An item for action on the proposed ordinance will be scheduled for August 2, 2016.

**Attachments:** Draft - Proposed Ordinance

July 15, 2016

**ORDINANCE NO. 2016-08-01**

Juvenile Curfew

**AN ORDINANCE OF THE CITY OF LAVON, TEXAS,  
ESTABLISHING A CURFEW FOR MINORS AND PARENTAL  
RESPONSIBILITY; SETTING THE HOURS OF CURFEW  
FOR MINORS; PROVIDING FOR AFFIRMATIVE  
DEFENSES TO PROSECUTION; PROVIDING A PENALTY  
NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00)  
FOR EACH OFFENSE; PROVIDING SEVERABILITY AND  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Lavon (the "City Council") has deliberated the issues regarding the activity and safety of minors in the City of Lavon during curfew hours defined herein; and

**WHEREAS**, the City Council has considered the effect that curfew might have on the community and on problems such as criminal activity and mischief caused by minors during the curfew hours that this ordinance is intended to remedy; and

**WHEREAS**, the City Council finds that adoption of this Juvenile Curfew Ordinance is in the best interest of the City and that this ordinance will promote and provide for the health, safety and welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS, THAT:**

**SECTION 1. FINDINGS**

- 1.1 All matters stated in the preamble are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

**SECTION 2. DEFINITIONS**

- 2.1 All definitions contained within this ordinance are for the purpose of this ordinance only and shall have no impact on any other rule, law or ordinance unless referenced directly within said rule, law or ordinance.
- 2.2 **"ADULT"** shall mean any person seventeen years of age or older.
- 2.3 **"BUSINESS OPERATOR"** shall mean any employee, individual, firm, associate, partnership or corporation engaged in or responsible for

operating, conducting business or managing any business or establishment.

2.4 **"CURFEW"** or **"CURFEW HOURS"** shall mean those hours between 11:00 p.m. and 6:00 a.m. inclusive.

2.5 **"EMERGENCY"** shall mean an unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.

2.6 **"ESTABLISHMENT"** shall mean any privately owned place of business operated for a profit to which the public is invited, including but not limited to any place of amusement or entertainment.

2.7 **"GUARDIAN"** shall mean:

2.7.1 a person who is the natural guardian of the minor; or

2.7.2 a person who, under court order, is the guardian of the person of a minor; or

2.7.3 a public or private agency with whom a minor has been placed by a court.

2.8 **"MINOR"** shall mean any person less than seventeen (17) years of age who has not had the disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code or who is not legally married at the time.

2.9 **"OPERATOR"** shall mean any individual, employee, firm, association, partnership, or corporation engaged in, operating, managing or conducting any establishment. The term includes the members or partner of an association or partnership and the officers of a corporation.

2.10 **"PARENT"** shall mean a person who is:

2.10.1 a natural parent, adoptive parent, or step-parent of another person;

2.10.2 a person being at least 18 years of age and having written authorization from a parent or guardian to provide for the care and custody of a minor.

2.11 **“PUBLIC PLACE”** shall mean any place to which the public or a substantial group of the public has access and includes, but is not limited to streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

2.12 **“REMAIN”** shall mean to Linger, stay or fail to leave premises when requested to do so by a peace officer or the owner, operator, or other person in control of the premises.

2.13 **“SERIOUS BODILY INJURY”** shall mean bodily injury that creates a substantial risk of death, serious permanent disfigurement or protracted loss or impairment of the function of any bodily member or organ.

### **Section 3. COMMISSION OF OFFENSES**

3.1 Violation by Minor. A minor commits an offense if the minor remains in any public place or on the premises of any establishment within the City of Lavon during curfew hours.

3.2 Violation by Parent or Guardian. A parent or guardian of a minor commits an offense if the Parent or Guardian knowingly permits, or by insufficient control allows the minor to remain in any public place or on the premises of any establishment within the City of Lavon during curfew hours.

3.3 Contributing to the Neglect or Delinquency of Minors. A parent, guardian or other person having the care, custody or control of a minor commits an offense if, by any act or omission, or by lack of supervision and control over such minor, such person encourages, contributes toward, causes or tends to cause the minor to become neglected or delinquent.

- 3.4 Violation by Owner, Operator or Employee of Establishment. The owner, operator, or any employee of an establishment commits an offense if such person knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

#### **Section 4. PENALTIES FOR VIOLATION**

- 4.1 A person who violates a section 3.1 of this ordinance is guilty of a misdemeanor, and upon conviction in the Municipal Court of the City of Lavon, shall be deemed guilty of a Class "C" misdemeanor punishable by a fine of not more than two hundred fifty dollars (\$250.00) for each offense.
- 4.1.1 Each day or part of day during which the violation is committed, continued, or permitted shall be considered a separate offense.
- 4.2 Each minor upon the premises of any establishment constitutes a separate violation under Section 3 of this ordinance and shall result in a separate fine.
- 4.3 Any child taken into custody for a violation of this ordinance shall be held in accordance with Article 45.059, Texas Code of Criminal Procedure.
- 4.4 When required by Section 51.08, of the Texas Family Code, as amended, the Municipal Court of the City of Lavon shall waive original jurisdiction over a minor who violates Section 3(A) and shall refer the minor to a juvenile court.
- 4.5 Any person who violates a section 3.2 to 3.4 of this ordinance is guilty of a misdemeanor, and upon conviction in the Municipal Court of the City of Lavon, shall be deemed guilty of a Class "C" misdemeanor punishable by a fine of not more than five hundred dollars (\$500.00) for each offense
- 4.5.1 Each day or part of day during which the violation is committed, continued, or permitted shall be considered a separate offense.

#### **Section 5. AFFIRMATIVE DEFENSES**

- 5.1 It is an affirmative defense to prosecution under Section 3.1, 3.2, and 3.3 of this ordinance that:

- 5.1.1 the minor was accompanied by his/her parent or legal guardian;
  - 5.1.2 the minor was accompanied by an adult approved by the minor's parent;
  - 5.1.3 the minor was attending, going to or returning from, without stop or detour and using the most direct route, any school, religious or other activity supervised by adults and sanctioned by a government, civic or church entity that takes responsibility for the minor;
  - 5.1.4 the minor was on an emergency errand;
  - 5.1.5 the minor was engaged in lawful employment activity or going to or returning from, without stop or detour and using the most direct route, any lawful employment; or
  - 5.1.6 the minor is married or had been married or had disabilities or minority removed in accordance with Texas Family Code Chapter 31.
- 5.2 It is an affirmative defense to prosecution under Section 3.4 of this ordinance that:
- 5.2.1 the business operator notified the police department that the minor was present during curfew hours and refused to leave;
  - 5.2.2 the business operator was unaware of the presence of the minor and assisted the police in identifying the minors; or
  - 5.2.3 the minor is an employee of the establishment, is actually engaged in duties related to that employment and is receiving payment for the activity.

## **Section 6. REVIEW BY CITY COUNCIL**

- 6.1 Before the third anniversary of the date of adoption of this ordinance and every third year thereafter, the City Council shall review the effects of this ordinance on the community and determine whether to abolish, continue or modify this ordinance. Two public hearings shall be conducted to consider public comments.

## **Section 7. Severability**

- 7.1 It is hereby declared by the City Council of the City of Lavon that if any of the sections, paragraphs, sentences, clauses or phrases of this ordinance shall be declared unconstitutional or otherwise illegal by the valid judgment or decree of any court of competent jurisdiction, such event shall not affect any remaining sections, paragraphs, sentences, clauses or phrases of this ordinance.

**Section 8 Effective Date**

- 8.1 This ordinance shall be in full force and effect from and after its passage and publication and it is so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS  
ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

---

Charles A. Teske, Mayor

Attest:

---

Kim Dobbs, City Secretary



## Lavon City Council Meeting Agenda Brief

**Meeting: July 19, 2016**

**Item: XI-A**

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**Item:**

City Council to consider and act on Ordinance 2016-07-03, an ordinance adopting the Budget Amendment #3 for fiscal year 2015-2016 to amend the Economic Development Corporation Budget. (Wright)

**Background:**

The Board of Directors of the Lavon Economic Development Corporation (LEDC) voted to approve an amendment to the FY 15-16 Budget. Pursuant to state law, the City Council must also approve the budget and amendments of the LEDC.

**Attachments:**

1. Memo from LEDC Executive Director Pam Mundo
2. Proposed Ordinance

July 15, 2016



## Kim Dobbs

---

**From:** Pam Mundo <pam.mundo@lavonedc.com>  
**Sent:** Thursday, July 07, 2016 9:14 AM  
**To:** Kay Wright; Kim Dobbs  
**Cc:** Micki Hollien; Bill Sargent  
**Subject:** RE: Item for Council agenda and consideration  
**Attachments:** May Report 2015-2016 mo to mo with Official budget+Amendments(2).xls

Kim;

See attached the May Financial Report with the official budget for this year 2015-2016 with proposed 1<sup>st</sup> Amendment to the Budget.

The Lavon EDC approved the amendments at their last meeting and seek Council's approval of these amendments. The beginning balance was adjusted since the beginning balance was estimated prior to the close of the bank statement for Sept 30 2015.

The 2,000 Council approved participation for the update to the Zoning Ordinance and Map were added to revenue

The sales tax revenue was increase since revenues from sales tax are running ahead of the budgeted amount.

The 4,000 zoning ordinance update with map was added as a project (Council 2,000 and EDC 2,000).

Please note that overall expenditures are at 29% of the budget and revenues at 89% of the current budget

Pamela J. Mundo, AICP/CEcD



Executive Director

214.773.0966

[Pam.mundo@lavonedc.com](mailto:Pam.mundo@lavonedc.com)

---

**From:** Kay Wright  
**Sent:** Wednesday, July 06, 2016 6:50 PM  
**To:** Kim Dobbs (kim.dobbs@cityoflavon.org) <kim.dobbs@cityoflavon.org>  
**Cc:** Pam Mundo <pam.mundo@lavonedc.com>; Micki Hollien <micki.hollien@lavonedc.com>; Bill Sargent <bill.sargent@lavonedc.com>  
**Subject:** Item for agenda

*Kim*

*I need to add an item to the next city council agenda. I need a consider and act item for an amendment to the EDC Budget. I will have Pam/Micki/Bill send you the amended budget to include with the packet.*

*Pam/Bill/Micki Can you please make sure she gets the amended budget,*

*Thanks,*

*Kay*

**CITY OF LAVON, TEXAS**

**ORDINANCE 2016-07-02**

Budget amendment #3 EDC for Fiscal Year 2015-2016

**AN ORDINANCE FOR THE CITY OF LAVON, TEXAS APPROVING AND ADOPTING AN AMENDED BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Lavon, Texas has adopted, amended and approved a budget of the expenditures and revenues of all City Departments, Divisions and Offices for the Fiscal Year 2015-2016; and

**WHEREAS**, the Board of Directors of the Economic Development Corporation of the City of Lavon, Texas voted unanimously to amend the budget and now seeks the City Council's approval of the amendment; and

**WHEREAS**, the City Council of the City of Lavon, Texas has determined certain amendments need to be made to the budget for the City covering the fiscal year aforesaid; and

**WHEREAS**, the City Council upon full consideration of the matter, has determined that the amended budget hereinafter set forth is proper and should be adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS;**

**Section 1.** That the appropriations as designated for the payment of expenses for the operation of the City government, hereinafter itemized by a true and correct copy of the Budget Document hereto attached as Exhibit A, are hereby approved.

**Section 2.** That the expenditures during the fiscal year shall be made in accordance with the budget approved by this ordinance, unless otherwise authorized by a duly enacted ordinance of the City, said budget document being on file for public inspection in the office of the City Secretary.

**Section 3.** That the necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such case provides.

**Section 4.** It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

**DULY PASSED AND ADOPTED** by the City Council of the City of Lavon, Collin County, Texas on this 19<sup>th</sup> day of July, 2016.

---

Charles A. Teske, Jr. Mayor

Attest:

---

Kim Dobbs, Interim City Secretary

**CITY OF LAVON, TEXAS**  
**ORDINANCE 2016-07-02**

**EXHIBIT A**

Proposed Budget Amendment





# Lavon City Council Meeting

## Agenda Brief

**Meeting: July 19, 2016**

**Item: XI-B**

---

**Item:**

Consideration and action regarding Resolution No. **2016-07-04** selecting a proposal for a storm siren warning system and directing that a contract be prepared. (Scott)

**Background:**

The City of Lavon recently requested proposals for the installation of an outdoor storm warning system. Proposals were received and evaluated by the Fire Department and a recommendation for selection of the proposal from Safetycom, Inc. is respectfully submitted for your consideration.

At the City Council's direction, a contract will be prepared and returned for Council consideration and action.

**Attachments:**

1. Proposed Resolution
2. Bid Analysis

July 15, 2016

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2016-07-04**

Outdoor Warning Siren System

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS SELECTING THE PROPOSAL OF SAFETYCOM, INC. FOR AN OUTDOOR WARNING SIREN SYSTEM; DIRECTING THAT A CONTRACT BE PRESENTED IN ACCORDANCE WITH THE PROPOSAL; AND PROVIDING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:**

**SECTION 1.** That the City Council does hereby accept the proposal of Safetycom, Inc. as outlined in the Bid Analysis attached hereto as Exhibit "A";

**SECTION 2.** That directs that a contract be prepared in accordance with the proposal; and

**SECTION 3.** That this resolution shall take effect from and after the date of its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Texas on the 19<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
Charles Teske, Mayor

ATTEST:

\_\_\_\_\_  
Kim Dobbs, Interim City Secretary

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2016-07-04**

**EXHIBIT A**

Bid Analysis – Outdoor Warning Siren System





## City of Lavon

### Department of Health and Life Safety



#### **Bid Analysis: Turnkey Purchase and Construction of Outdoor Warning Siren System**

Date: 7/12/16

Award Date: Not later than, August 2016

# Bids distributed: 6

Bidders: Safetycom Inc., North Little Rock, AR

Storm Sirens Inc., Norman, OK

Best overall value: Safetycom Inc.

Justification: Due to the numerous city parks planned and proximity of other outdoor activities including those located at Lake Lavon, the general consensus was that having a siren system that could not only warn citizens with a loud tone, but also give basic instructions or other types of warning via voice delivery would be preferred. Safetycom was the only bidder that has this ability. The price difference between the (2) bidders was not substantial enough to warrant alternative planning with a less effective siren package.

Safetycom Inc. will have (2) siren sites, instead of (3) proposed by Storm Sirens Inc., which in theory may mean less maintenance as well as less property impact and makes site selection easier for the City.

#### **Bid prices:**

Safetycom, Inc.	\$68,769.00
Storm Sirens, Inc.	\$63,500.00



# Lavon City Council Meeting

## Agenda Brief

**Meeting: July 19, 2016**

**Item: XI-C**

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**Item:**

Consideration and action regarding Board and Commission Appointments: Planning & Zoning Commission

**Background:**

At the last meeting, the City Council directed that an item be scheduled for the appointment of a person to the Place 2 position on the Planning & Zoning Commission. The term of appointment for the Place 2 position expires on June 30, 2018.

**Attachments:**

1. Spreadsheet – Boards & Commissions
2. Volunteer Application(s)

July 15, 2016

## City of Lavon Boards & Commissions July 2016

Place	Elected or Appointed	Name	Term Exp.
-------	-------------------------	------	-----------

### City Council Members

Mayor	11/2015	Chuck Teske	11/3/2017
Place One	2/2/2016	Vicki Sanson	11/1/2016
Place Two	11/1/2015	Jason Kidd	11/3/2017
Place Three	5/5/2016	Jason Arnold	11/1/2016
Place Four	11/1/2015	Matt Childers	11/3/2017
Place Five	11/18/2014	Mindi Serkland	11/1/2016

### EDCB

214-934-7190

Chair Place 1		Kay Wright	7/1/2018
Place 2-Vice		Chris Kane	7/1/2017
Place 3 Treas	7/21/2015	Bill Sargent	7/1/2018
Place 4 Sec		Jimmie Catravas	7/1/2017
Place 5		Leticia Harrison	7/1/2018
Place 6	9/1/2015	Linda Jangula	7/1/2017
Place 7		David Piekarski	7/1/2018
Executive Dir.		Pam Mundo	
Admin Staff		Micki Hollien	
Council Liaison		Melissa Stroop	11/1/2016

### P&Z

Seat 1	11/1/2014	Vicki Sanson	6/30/2017
Seat 2 -			6/30/2018
Seat 3	6/23/2015	Don Mauzy	6/30/2017
Seat 4	11/3/2015	Tom Ormsby	6/30/2018
Seat 5 - Chair		David Rosenquist	6/30/2017

### Parks & Rec.

Seat 6 - Liason			
Seat 1		Mike Gulino	1/1/2017
Seat 2		Jorge Calderon	1/1/2018
Seat 3-Vice		Grant Winans	1/1/2017
Seat 4		Bradley Tiegs	1/1/2018
Seat 5	3/22/2016	Jason Arnold	1/1/2017



## CITY OF LAVON

P.O. Box 340 ~ 120 School Rd.

Lavon, TX 75166

Office (972) 843-4220 ~ Fax (972) 843-0397

### Volunteer Board & Commission Application

#### Personal Information:

Name: Deborah Nabors Spouses Name: Dale  
Address: 660 Lake Vista Ln City, State, Zip Lavon, TX 75166  
Hm Phone: 972-843-2652 Other Phone: 214-906-0273  
Registered Voter: ☒ Yes ☐ No Preferred method of contact: cell, text or email  
Lavon resident for: 14 years E-Mail: [REDACTED]

#### Occupational Information:

Business Owner: ☐ Yes ☒ No Current Occupation: Consultant  
Place of Employment: Self

#### Qualifications:

Educational Background: \_\_\_\_\_  
Special knowledge or experience applicable to City Board or Commission function: \_\_\_\_\_

#### Community Activities/Organizations or Professional Group Memberships:

Board of Directors (prior President) 2007-2016, Lavon Area Chamber of Commerce. Board of Trustees, 2015-2016, Community ISD Education Foundation

#### City Boards and/or Commissions on which you previously served:

City Council, Council Liaison to P&Z, Parks & Rec, City Hall Reno (various other sub committees)

Thank you for your interest in serving the City of Lavon. A description of each board is included with this application. Please indicate your area of interest below and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

Economic Development Corporation: ☐ Planning & Zoning Commission: ☒

Would you be interested in serving on a Subcommittee? ☐ Yes ☒ No

#### Additional Comments:

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon, I choose to ☐ allow ☒ not allow public access to my home address, home phone number, or whether I have family members.

I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Applicant Signature: Deborah Nabors Date: 07/13/2016

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166.

(All applications will be retained by the City of Lavon for a period of one year.)

# DEBORAH BERRIER-NABORS

660 Lake Vista Lane • Lavon, TX 75166 • (214) 906-0273 • [REDACTED]

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## Professional Experience with Ernst & Young LLP (April 1990 to January 2009)

### Assistant Director TSS Technology Consultant/Advisor (1999)

Provide review of business functions and assist local, area, national and global teams with the design, development and implementation of technology and knowledge solutions that strengthen internal and external relationships, heighten productivity and enhance overall team effectiveness

Build and maintain productive relationships with a wide range of clients within local area, national and global business units. Communicate issues that impact clients and facilitate the delivery of client system requirements and solutions. Serve as liaison between Support Services groups, external clients, national and global groups to ensure effective communication flow and project execution.

Serve as primary interface with external clients to establish all connectivity between organizations. Organize and facilitate internal and external project related activities to ensure a timely and smooth client implementation process.

Design and deliver knowledge and technology training to employees and client teams to expand their expertise and improve skill-sets. Anticipate technology support issues and utilize coaching, delegation, and conflict resolution skills to coordinate team initiatives and meet client needs.

### Book of Business

- **Office of the Chairman Accounts**
  - Rogers
    - Wal-Mart Stores, Inc. (Bentonville, AK)
  - Tulsa/Houston
    - ConocoPhillips (Bartlesville, OK)
- **Global Priority**
  - Dallas
    - AMR Corporation
    - Atmos Energy Corporation
    - Centex Corporation
    - Electronic Data Systems
    - Fluor Corporation
    - Pilgrim's Pride
    - Texas Instruments
    - Triad Hospitals
  - Oklahoma City
    - J. B. Hunt Transport Services
    - Kerr-McGee Corporation
  - Rogers
    - Tyson Foods
  - Tulsa
    - Williams Companies
- **Strategic Growth Market**
  - Dallas
    - Ashford Hospitality Trust
    - Belo Corporation
    - Carreker Corporation
    - CompUSA
    - Curves International
    - D. R. Horton
    - Holly Corporation
    - LaQuinta Corporation

- Nursefinders Inc.
- Odyssey Healthcare
- Radiologix
- Sun Healthcare Group
- Texas Capital Bancshares
- Trinity Industries
- VHA Inc.
- Ft. Worth
  - Pier 1 Imports
  - Vought Aircraft Industries Inc.
- Oklahoma City
  - Baldor Electric Company
- Rogers
  - Arkansas Best Corporation

## Business Unit Responsibility

- **Dallas**
  - **AABS Area Advisory Services**
    - Business Risk Services (BRS)
    - Technology Security Risk Services (TSRS)
  - **AABS National Advisory Services**
    - Financial Performance Management (FPM)
    - Fraud Investigations & Dispute Services (FIDS)
    - Health Sciences Advisory Services (HSAS)
    - Insurance & Actuarial Advisory Services (IAAS)
    - National Cash Management Practice
    - Real Estate Advisory Services (REAS)
    - Structured Finance Advisory Services (SFAS)
    - Government Contract Services (GCS)
  - **AABS Assurance Services**
    - Core
    - Employee Benefit Plans (EBP)
  - **Transaction Advisory Services (TAS)**
    - AABS Transaction Support
      - Buy/Sell Side Services
      - Investor Group Services
      - On-Call Consulting
    - Core TAS
      - Strategic Finance/Valuation
      - M&A Advisory
      - Restructuring Advisory Services
  - **Transaction Advisory Services (TAS) (Cont.)**
    - Transaction Tax
      - Buy/Sell Side Diligence
      - Bankruptcy Workout
      - JV/Partnership
      - National Tax Dept Transaction Tax
      - Strategic Business Solutions/Partnerships
      - Strategic Messaging Services
  - **National Legal (Internal Legal Counsel)**
  - **Core Business Services (CBS)**
    - Enterprise Support Services (ESS)
    - Creative Services Group (CSG)
    - Business Development Group (BD)
    - Americas People Team (APT)
    - Center for Business Knowledge (CBK)
- **Ft. Worth**
  - **AABS Assurance Services**
    - Core
    - Employee Benefit Plans (EBP)

- **AABS National Advisory Services**
  - Real Estate Advisory Services (REAS)
  - Health Sciences Advisory Services (HSAS)
  - Business Unit Finance Group
- **Core Business Services (CBS)**
  - Enterprise Support Services (ESS)
  - Creative Services Group (CSG)
- **Oklahoma City**
  - **AABS Assurance Services**
    - Core
  - **AABS Area Advisory Services**
    - Business Risk Services (BRS)
    - Technology Security Risk Services (TSRS)
    - Business Unit Finance Group
  - **Core Business Services (CBS)**
    - Enterprise Support Services (ESS)
    - Creative Services Group (CSG)
- **Rogers**
  - **AABS Assurance Services**
    - Core
  - **AABS Area Advisory Services**
    - Business Risk Services (BRS)
    - Technology Security Risk Services (TSRS)
    - Health Sciences Advisory Services (HSAS)
  - **Core Business Services (CBS)**
    - Enterprise Support Services (ESS)
    - Creative Services Group (CSG)
- **Tulsa**
  - **AABS Assurance Services**
    - Core
    - Employee Benefit Plans (EBP)
  - **AABS Area Advisory Services**
    - Business Risk Services (BRS)
    - Technology Security Risk Services (TSRS)
    - Business Unit Finance Group
  - **Core Business Services (CBS)**
    - Enterprise Support Services (ESS)
    - Creative Services Group (CSG)

#### **Significant Project Lead or Advisory Involvement**

- AABS NexGen Extended Pilot
- AABS SW Area Locator
- AIT/TSS Global Pursuits Single-Frame
- Blackberry Value Statement for TPEC
- Customer Proposal Template/Engagement Letter
- Design & Implementation of Technology Consultant CRM Database
- Engagement Assessment Documentation
- Engagement Technology Enablement Process Documentation & Implementation
- EY Remote Connect – Authored VPN White Paper and served as TC Project Lead
- Front Door (Now ICE)
- GEB-Global Priority Account Connectivity Project
- Global Priority Account Virtual Account Team Visits
- Gulf Coast/SW Area TSS Integration Project
- PC One Touch 2004
- People Initiative Project
- Proactive Area Off-Site Support Program
- Required Business Processes (SLA Creation, Quality Review, Risk Assessment Model, Service Request Process Workflow, Integration of Workflow and Service Request Process)
- RapidStart
- STARS Redesign

- SW Area Alumni Tracking Database Design (ACT!)
- SW Area Facilities Request Tracking Database Design
- SW Area Project Plan Documentation
- Technology Consultant Strategic Plan
- TSS Database Creation Policy
- TSS Profiles Database
- TSS Project Corner (Project Charter, Business Case, Project Plan, Project Definitions)
- TSS Scope of Services

**Dallas Office Technology Administrator (1995)/Office Technology Manager (1997)** - Responsible for the day-to-day operations of all technology based systems and support in the Dallas, Texas and surrounding offices.

### **Primary Responsibilities**

- Project-manage technology rollouts and the technology portion of all significant office moves.
- Meet with office personnel at all levels to assess needs and implement solutions for voice, data and video communications.
- Manage the operation of all voice, video, computer and data communications systems within the office.
- Manage vendors to provide superior service, support and repair of computer and network systems.
- Work with office Business Units and Business Unit Leaders to continuously improve service levels and ensure adherence to security policies and procedures.
- Provide oversight for all technology in order to provide the office with the most cost effective technology solutions to meet business needs.
- Provide direction and supervision for technical service and repair of all microcomputer hardware, a Novell network, inventory control of all computer-related hardware and software, and all recommendations for purchase of hardware and software.
- Communicate with all technology users (via written and/or other means) to provide information on significant events, new services and policies and procedures pertaining to technology operations within the office.
- Interface with service vendors to ensure quality services and resolve service or equipment problems quickly.
- Coordinate efforts with the Area Technology Manager and Regional Technology Director to ensure technology budgets/plans, service levels and technology operations meet Firm guidelines.

### **Project Management Accomplishments**

- HealthCare Lotus Notes/Shiva Rollout – SW Region – (Notes 3.2) – Project Manager Windows 3.1 – 65 users
- Regional/National Directors and Staff – Windows 95/Lotus Notes/Microsoft Exchange/IP Rollout 25 Users – Mac Transition
- Regional/National Directors and Staff – Lotus Notes Mail Rollout – 25 users
- Tax/TRAX (Time Reporting proprietary software) – Interacts with Business Objects for Admin reports: 200 users – Complicated Tax load, reconfiguration, IP based, Windows 3.1 users, beta upgrades performed through network installation by user at my instruction.
- Tax/Lotus Notes (NWSPX)/Shiva (IP)/Internet Access Rollout and Training – 200 users – Tax Professionals-Lotus Notes – Designed, Implemented, Coordinated and Taught Course – 6- ½ Day sessions following rollout.
- ARMS/ACTUAL Rollout/Upgrade(s) – E&Y's Automated Resource Management System – Responsible for SW Region Rollout which included six (6) offices, in addition to Administrator training in each office.
- TSS Windows 95, Exchange Mail/Lotus Notes Mail Rollout (Regional and Local) – 35 Users
- Audit/Windows95/Lotus Notes/Mail System Rollout and Training: Dallas office=387 Users; Tulsa/OKC offices=250+ users, Kansas City Office=150 users, Little Rock=150 users – Macintosh/AppleTalk environment to Windows 95 PC environment. Printer/Network upgrades, training, follow-up clinics, equipment exchange and inventory, compilation of accurate headcount information, staff scheduling, coordination with Audit Director of Technology and staff scheduling, Shiva ID's Notes ID's, Mail account maintenance and EMX Gateway Switching, Troubleshooting, Configuration adjustments. Coordination with National. Direction of training through outsourced vendors – Course Outline Preparation and implementation. Macintosh Migration Clinic, Windows 95 Support Clinic.
- Windows 95/Lotus Notes Rollout and training to MARC Group (E&Y Marketing)
- Windows 95/Lotus Notes/Notes Mail Rollout and training to General Counsel's Office – 20 users (transition from Macintosh)
- EY/AART (Accounting and Auditing Reference Tool) – Rollout to Audit (350+ users)



- Help Desk/Special Projects Manager – Implementation of TSS Help Desk – supervision of Help Desk Supervisor and staff of four technicians until such time as help desk was up and running.
- Designed and implemented Internal TSS Policies/Processes and Procedures with regard to hardware/software requests and purchases.
- Designed and implemented Internal Safeguarding Procedures and Responsibilities for the SW Region.
- Loadset Consistency – Assembled detailed outlines of all standard firm software utilized by all business units (i.e. HC, HRC, Audit, Tax, MC, etc.) to provide standardization of configurations and loadsets on various equipment types (laptop and desktop), including AST, Dell Latitude, Dell Optiplex, NEC Versa, Compaq, HP Omnibook, IBM Thinkpad.
- Implemented and standardized IBM Thinkpad 701C and 755CD Windows 95 configuration and loadset.
- Vtech Rollout (Hotelling Software)

**Support Services Technician (1993-1995)** – Provided hardware/software technical support on Macintosh and Dos/Windows platforms, purchased installed and controlled inventory of PC hardware and software, administered AppleTalk and Novell networks.

- Responsible for industry specific application software including configuration, upgrade, troubleshooting, ad-hoc user training, technology recommendations and problem resolution.
- E-Mail Administration – Adding/deleting email accounts, troubleshooting user reported problems, diagnosis of problems in the field and in office, interruptions in service, user training and general administration of email system.
- LAN Administration Support (Novell) – Maintain server security, install, configure and maintain network printers and queues, maintain network and MS Mail user accounts, maintain trustee assignments, maintain data file backups, perform data restores when necessary, arrange for new cabling installations and troubleshooting, troubleshoot LocalTalk and Ethernet cable connections, setup and troubleshooting of MS-DOS, Windows 3.1, Windows 95 and Macintosh Workstations for network access.
- Primary Technology Support for Executive Level Partners, Directors, Regional Directors, Board Members and their immediate staff – 7 x 24 coverage.

### **Miscellaneous**

- Site License negotiation and implementation
- Evaluation of microcomputer-related products and formal written evaluations for future reference.
- Preparation of microcomputer annual budget and technology plan for senior management.
- Implementation and coordination of all microcomputer-related user training. Provide specialized training for users on new products.
- Designed, implemented and taught Lotus Notes and Shiva training for 230 Tax users.
- Designed, implemented and taught Macintosh System Training for 350+ Audit users.
- Designed, implemented and taught Microsoft Word and Excel training for 40+ Administrative users.
- Designed, implemented and taught TRAX training for 230 Tax users
- Taught Intro to Windows 95 and Lotus Notes 4.0 (combined/tailor-made) to Regional Staff (25 users) and General Counsel's Office (20 users)
- Designed Implemented and taught various basic level software intro's upon request (i.e. Word, Excel, Notes, PowerPoint, Windows 95, Aldus Touchbase, Netscape, EY/AART, etc.)

**Administrative Assistant (April 1990 – August 1993)** – Initial contact for high profile corporations specializing in manufacturing, aerospace and defense, government contracting and high-technology. Initiated and prepared correspondence and coordinated the preparation and issuance of client financial statements, audit reports, proposals, client billings and area-wide government security clearances.

### **Education/Specialized Training**

Graduated, 1977, Lawton Senior High School, Lawton, Oklahoma  
 Business & Office Procedures, Great Plains, Vocational/Technical Center, Lawton, Oklahoma  
 Account Management Skills – Communications  
 Account Management Skills – Financial Skills  
 Adding Value – Improving Your Internal Advisory Skills  
 Advanced Memory Management

Advanced Microsoft Word, Excel, PowerPoint, WordPerfect, Lotus 1-2-3  
Advanced Interpersonal Communication: Communicating to Build a Positive Culture  
Advisor Program Training – Rollout & Execution  
AMPS  
Analytic Tools (AABS) v1  
Budgeting: Capital Budgeting  
Business of our Business  
Business Process Overview  
Business Process – Strategy Execution  
Business Risk Services (AABS BRS) Orientation  
Coaching: Developing High Performance  
Creating KWeb Search Queries  
Creating Powerful Relationships  
Culture in Global Business  
Customer Service Fundamentals  
Developing a Transaction Strategy to Build Shareholder Value  
EY/Queue & EY/Queue Management Training  
EY/Queue Advanced Use  
EY/Select Marimba  
E&Y Global Audit Methodology  
Executive Presence for Women: The “It” Factor  
Emotional Intelligence: Applying Emotional Intelligence in the Workplace  
Entrepreneur of the Year – Interviewing the “C” Suite  
Entrepreneur of the Year – The Write-Up  
Executive Presence CBS (TSS)  
Fast Tax Administrator Training  
Fast Tax Troubleshooting  
Franklin Covey – What Matters Most  
Franklin Covey – Train the Trainer  
Fundamentals of Finance & Accounting, American Management Association  
Gallup Q12 Champion and Team Leader Training(s) - 2  
GCL 3.0 Champion Training  
Inside Windows  
Interaction Skills for Success  
Introduction to ArcServe 5.0 for Netware  
Introduction to eLearning  
Introduction to Lotus Notes  
Interpersonal Effectiveness for Leaders: Enhancing Your Emotional Intelligence  
Knowledge and Technology Manager Training  
Leadership Skills, Business Women's Training Institute  
Leadership Strategies: Coaching & Delegation  
Leading Your Team to Optimal Performance  
Lotus Notes Installation, Setup & Troubleshooting  
Lotus Notes Technical User  
Lotus Notes for the Tax Professional - Trainer  
Macintosh Hardware Repair and Diagnostics  
Macintosh System 6.x-7.x Service and Support  
Making Effective Decisions  
Making Effective Presentations I  
Making Effective Presentations II  
Making Sense of Business  
Management Development I  
Management Development II  
Management Skills for the New or Prospective Manager, Skillpath  
Managerial Skills/Techniques, Business Women's Training Institute  
Maximizing Customer Contact Skills, American Management Association  
Microsoft Mail Administrators Workshop  
NexGen Team Orientation  
NexGen Train the Trainers  
Novell 3.12 Installation and Configuration, System Administration, Advanced System Administration  
Performance Management – Coaching & Leadership  
Performance Management – Management versus Review

Performance Management – Obtaining Staff Buy-in and Participation  
Personal Productivity Skills – Making Effective Decisions  
Personal Productivity Skills – Tips & Tools for Success  
Powerful Conversations for Building Commitment  
Process Improvement for Technical Professionals  
Process Improvement – Educating Your Client (IT solutions vs. process improvement)  
Professional Development for Women Managers, Skillpath  
Project Management – Fundamentals  
Project Management Methodology  
Project Management – Risk Management (Projects, Programs, Operations)  
Project Management Skills I  
Project Management Skills II  
Project Management – Building High Performance Teams  
Quality Customer Satisfaction  
Remedy – Call Tracking Management & Administration  
Selling Professional Services  
Six Sigma Essentials  
Six Sigma Fundamentals  
Seven Habits of Highly Effective People, Stephen Covey  
Seven Habits of Highly Effective People – Train the Trainer  
Seven Habits for IT Personnel - Trainer  
Southwest Area Women's Leadership Conference - Annual  
Strategic Account Management  
Strategic Account Management in a Global Economy  
Supporting the Center for Business Knowledge  
Tactical Leadership Skills: Focused Selection  
The Conference on State and Federal Personnel Laws  
Thunderbolt Thinking: Innovation Fundamentals  
Time Management Strategies  
Train the Trainer – Microsoft Word and Excel for Auditors  
Windows 95 Advanced – Installation, Configuration Support, Troubleshooting, Networking  
Windows NT Training  
Windows XP Training  
Wizard Training, Performance Management & Development Process

#### **Professional Memberships and Associations (Past and Present)**

ACCESS Women's Group  
Adopt-A-Block Program, Resource Chairman  
Adopt-A-Block Program, Steering Committee  
Adopt-A-School Program, Volunteer  
Association of Internal Management Consultants  
E&Y's Total Quality Effort, Member  
Future Business Leaders of America (Great Plains Chapter), President  
IRA Women's Crisis Center, Volunteer  
Junior Achievement Volunteer  
Kolbe Certified Consultant  
Lavon City Council Place 2  
Lavon Area Chamber of Commerce, President  
Lavon Area Chamber of Commerce, Board of Directors  
Lavon Planning & Zoning Commission, Council Liaison  
Toastmasters, Member  
United Way Ambassador  
Women in Technology, Inc. (WITI)



## Lavon City Council Meeting Agenda Brief

**Meeting: July 19, 2016**

**Item: XII-A**

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**Item:**

Discussion regarding a proposed ordinance to establish outdoor burn regulations (Scott)

**Attachments:** Draft Ordinance

July 15, 2016



CITY OF LAVON, COLLIN COUNTY TEXAS

ORDINANCE NO: 2016.XX.XX



**Revised Burn Ordinance**

AN ORDINANCE OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS: ESTABLISHING THE OUTDOOR BURN REGULATIONS; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR REPEALING, SAVINGS, AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Council of the City of Lavon ("City Council") seeks to protect the public safety, preserve the quality of life, promote health, welfare, convenience and enjoyment of the public in the City; and

WHEREAS, pursuant to Texas Local Government Code the City Council has the general authority to adopt and publish an ordinance or police regulation that is for the good government, peace or order of the municipality and is necessary or proper for the carrying out a power granted by law to the municipality; and

WHEREAS, City Council of the City of Lavon believes it is in the best interest of the citizens and visitors to the City, to regulate outdoor burning within the City of Lavon and Extraterritorial Jurisdiction (ETJ) where allowed by law.

NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:

SECTION 1. Enactment, Popular Name, Scope

1.1 Enactment

The City Council of the City of Lavon finds that the above foregoing recitals are true and correct and are hereby incorporated for all purposes as official findings of the City Council of the City of Lavon.

1.2 Popular Name

This Chapter shall be commonly cited as the "Revised Burn Ordinance."

### 1.3 Scope

This Chapter applies to all outdoor burning within the incorporated municipal boundaries (i.e., "city limits"), and Extraterritorial Jurisdiction (ETJ) where allowed by law.

## SECTION 2. Purpose

### 2.1 Purpose

The purpose of a this chapter is to limit the loss of life, property and health concerns associated and contributed to activities related to burning of materials in a mostly populated area.

## SECTION 3. Definitions

### 3.2.1 Nuisance Burning:

Any burn that creates dangerous conditions which are detrimental to the life, health and property of the citizens of the city

### 3.2.2 Uncontrolled burning:

Any and all burning of trash, garbage, refuse or any other debris, unless the burning is conducted pursuant to one of the exemptions provided herein.

### 3.2.3 Authorized Fires:

Fires allowed by this ordinance, that do not cause undue harm to property or the public.

### 3.2.4 Domestic waste:

Waste generated on site by a private residence, housing not more than three families.

### 3.2.5 Repeat offender:

A person, business or other entity committing the same or similar offense governed by this ordinance more than 3 times within 1 calendar year.

### 3.2.6 Texas Commission on Environmental Quality (TCEQ)

The Texas Commission on Environmental Quality strives to protect our state's public health and natural resources consistent with sustainable economic development. Their goal is clean air, clean water, and the safe management of waste.

## Section 4. Prohibition

4.1.1 It is unlawful for any person or entity to burn, cause to be burned, or allow any uncontrolled or nuisance burning of trash, or other debris within the incorporated municipal boundaries (i.e., "city limits"), and Extraterritorial Jurisdiction (ETJ) where allowed by law.

4.1.2 It is unlawful for any person or entity to violate TCEQ standards, Collin County Orders, other City postings, warnings or alerts.

## Section 5. Authorized Fires

5.1.1 Outdoor burning shall be authorized for fires used solely for recreational or ceremonial purposes, or in the noncommercial preparation of food, or used exclusively for the purpose of supplying warmth during cold weather. Such burning shall be subject to the requirements of the Texas Commission on Environmental Quality (TCEQ).

5.2 Burning in a state-approved, enclosed incinerator.

5.3 Domestic waste burning at a property designed for and used exclusively as a private residence, housing not more than three families, when collection of domestic waste is not provided (for a fee) or authorized by the local governmental entity having jurisdiction, and when the waste is generated only from that property.

5.4 During or following an emergency situation as determined by the fire official having jurisdiction. Executed at a time and place of the fire officials discretion, so as to not endanger the public or cause undue harm.

5.5 Fires built for and used for training of the local fire department are acceptable. Those shall be limited to days in which fire training is actually occurring on scene and approved materials are being burned.

## Section 5 Penalty.

Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor, and upon conviction

thereof shall be fined in the sum of not more than \$500. Each continuing day's violation under this ordinance shall constitute a separate offense.

In addition to and accumulative of all other penalties, the city shall have the right to seek injunctive relief to abate any and all violations of this ordinance for repeat offenders.

#### SECTION 6. Savings and Repealing Clause

All provisions of any ordinance in conflict with this Ordinance are hereby repealed, but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinance shall remain in full force and effect. This ordinance repeals Ordinance 97-06-1 in its entirety.

#### SECTION 7. Severability

It is hereby declared by the City Council of the City of Lavon that if any of the sections, paragraphs, sentences, clauses or phrases of this ordinance shall be declared unconstitutional or otherwise illegal by the valid judgment or decree of any court of competent jurisdiction, such event shall not affect any remaining the sections, paragraphs, sentences, clauses or phrases of this ordinance.

#### SECTION 8. Enforcement

This ordinance shall be enforced by an authorized official of the City of Lavon, local fire official or peace officer, in accordance with the adopted fire code.

#### Section 9. Civil Provisions

9.1 The authority to conduct outdoor burning under this ordinance does not exempt or excuse the person responsible from the consequences, damages or injuries resulting from the burning and does not exempt or excuse anyone from complying with all other applicable laws or ordinances, regulations and orders of governmental entities having jurisdiction even



though the burning is otherwise conducted in compliance with this section. The city does not accept responsibility for the conduct of such outdoor burning activities even if in compliance with this section.

9.2 Nothing in this Ordinance shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this Ordinance and to seek remedies as allowed by law.

SECTION 10. Effective Date

This ordinance shall be in full force and effect from and after its passage and publication and it is so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS ON THIS \_\_\_\_\_ DAY OF July, 2016.**

\_\_\_\_\_  
Honorable Mayor Teske

\_\_\_\_\_  
Attest City Secretary



## Lavon City Council Meeting Agenda Brief

**Meeting: July 19, 2016**

**Item: XIII-A**

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**Item:**

City Council to Set Future Meetings and Agendas – Budget Calendar

**Background:**

Upon reviewing the City's proposed budget calendar and considering the potential publication schedules, the Property Tax Liaison at Collin County has suggested that the City of Lavon conduct the first public hearing on the proposed tax rate on August 23 rather than the regular meeting date of August 16.

As prescribed by state law, the Collin County Appraisal District will release the certified tax roll on July 25. If the City were to schedule the first public hearing on August 16, that does not allow the county tax office adequate time to calculate the effective tax rate prior to the publishing deadline.

Presently, there have not been any requests or action items submitted and scheduled for the regular August 16 meeting.

**Attachments:**

1. UPDATE - Preliminary proposed budget schedule
2. Excerpt – Message from Collin County Tax Office

July 15, 2016

<u>July 7</u>	Staff meeting to review budgets and process
<u>July 19*</u>	Budget Work Session at 6:00 p.m. prior to regular Council Meeting
<u>July 25</u>	Deadline for the appraisal district to certify values to taxing units (Aug 30 <sup>th</sup> if granted by resolution of the CAD Board of Directors)
<u>July 26*</u>	<i>If needed:</i> Budget Work Session - <b>special</b> Council Meeting
<u>July 26</u>	Begin the calculation of effective and rollback tax rates.
<u>Aug 2*</u>	City Council meeting to discuss the tax rate. If the proposed rate is <u>equal to or lower than</u> the calculated effective and rollback rate, publish form 50-818 prior to September 1 <sup>st</sup> and schedule required hearings/meetings and adopt proposed rate. If the proposed rate will <u>exceed</u> the effective or rollback rate (whichever is lower), schedule 2 required public hearings and the adoption of the tax rate. Publish form 50-819 to include those dates prior to September 1 <sup>st</sup> .
<u>Aug 16*</u>	City Council meeting - <b>First public hearing on the proposed tax rate</b>
<u>Sept 6*</u>	City Council meeting <b>Second public hearing on proposed tax rate</b> , (may not be earlier than 3 days after first public hearing); <b>First public hearing on proposed budget</b> (schedule and announce meeting to adopt tax rate 3 – 14 days from this date).
<u>Sept 13*</u>	<i>If needed:</i> City Council meeting to adopt tax rate. Meeting should be 3-14 days after second public hearing of proposed tax rate
<u>Sept 20*</u>	City Council Meeting to adopt: proposed tax rate proposed budget

07.15.2016

Kim Dobbs

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**Subject:** 2016 TAX RATE CALENDAR FOR CITY OF LAVON - EXCERPT

**From:** Karen Thier [mailto:kthier@co.collin.tx.us]  
**Sent:** Wednesday, July 13, 2016 9:59 AM  
**To:** Kim Dobbs <kim.dobbs@cityoflavon.org>  
**Subject:** 2016 TAX RATE CALENDAR FOR CITY OF LAVON

Kim,

I wanted to mention a few issues regarding the Budget Planning Calendar for City of Lavon.

August 2	<b>City Council Meeting to discuss the tax rate</b>
July 29	<b>Deadline to submit to the Wylie News</b>
August 3	Publication of <b>Notice of Proposed Tax Rate</b>
August 16	<b>First Public Meeting</b> needed if tax rate is above Effective Tax Rate

According to the above calendar, you will have to submit the **Notice of Proposed Tax Rate** to the newspaper before the City Council has their meeting to discuss the tax rate.

The notice will publish in the newspaper the next morning after the Council Meeting.

That will not give us enough time to determine the tax rate being published in the paper.

I have looked at the calendars of several of cities in Collin County.  
Most cities are having thier First Public Meeting on or around August 23.

The City of Celina is having their First Public Meeting on August 23<sup>rd</sup>.  
Second Public Meeting on August 30<sup>th</sup> and then adopting the tax rate on September 13.

The City of Frisco is having thier First Public Meeting on August 24<sup>th</sup>.  
They indicated on their calendar that this is not a regular scheduled meeting. It is a "Special" called meeting.  
Second Public Meeting on September 6<sup>th</sup>.  
Meeting to adopt on September 20.

If you want to keep your First Public Meeting on August 16<sup>th</sup>, you will probably have to move your Council Meeting to an earlier date.

You can't move it too early since we do not anticipate receiving the Appraisal Roll from the Appraisal District until Monday, July 25<sup>th</sup>.

I will need a couple of days to calculate the Effective Tax Rate for the City of Lavon after receiving the Appraisal Roll on July 25.

The Wylie News publishes on Wednesdays only.  
Their deadline to submit to their paper is Fridays by Noon.  
This notice has to go in the general section of the paper, not the legal.

**IF** the City of Lavon does not adopt a rate above the Effective Tax Rate, the two public meetings will not be required.  
The notice has to be published showing the proposed tax rate, etc. (With no hearing date information.)

Thanks,  
Karen Thier